

**WILTON PUBLIC SCHOOL DISTRICT
WILTON SCHOOL
CO-CURRICULAR / COACHING APPLICATION FORM**

Please complete and sign this application and return to:
Wilton Public School Office, 504 Dakota Ave. PO Box 249., Wilton, ND 58579
Telephone: (701) 734-6331 Fax: (701) 734-6944 www.wilton.k12.nd.us

A LETTER OF INTEREST MUST ALSO BE SUBMITTED FOR EACH SPECIFIC OPEN POSITION FOR WHICH YOU WOULD LIKE TO APPLY BEFORE 4:00 PM ON THE CLOSING DATE.

Date: _____

NAME: _____
Last First Middle

Address: _____
Number & Street City State Zip

Phone: Home: (____) _____ Business/message phone: (____) _____

Please list other name(s) (first/last) under which records may be listed (maiden name /previous married name, etc.): _____

Type of position(s) applying for:

Coaching Sports: _____

Music / Drama Activities: _____

Other Activities: _____

Have you previously been employed by the Wilton School District? Yes No
 If yes, when? _____ Position held: _____

Have you ever participated in the activity for which you are applying? Yes No
 If yes, what levels were you a participant _____

Have you had experience leading/coaching this activity? Yes No
 If yes, what levels have you directed or coached in this activity _____

Have you ever been charged with a crime against children? Yes No
 If yes, explain: _____

Please check any or all of the following areas that you have certifications or background with:
 First Aid CPR AED NFHS Coaching Fundamentals Coaching Minor

In case of emergency, notify: _____ Phone: _____
 Relationship: _____

EDUCATION: Please list high school and college/other education below.

Education	Name/City/State	Dates Attended	Degree/Diploma	Subject
High School				
College/University/ Technical				

Middle Initial

First

Last

Name:

Please Print

**Wilton Public School District Co-Curricular/Coaching Application – 2 –
Wilton School**

REFERENCES: List three persons (other than relatives) who have served as your supervisor or colleague in a work or school/community volunteer position in the past three years.

Name	Address	Phone #	Occupation
1.			
2.			
3.			

EMPLOYMENT RECORD: List all relevant employment starting with the present or most recent. List school district work experience separately in first table below. You may include summer and part-time jobs. If more space is required, please continue on a separate sheet. You may attach a resume, but you must complete application as well.

SCHOOL DISTRICT WORK EXPERIENCE: Please list all relevant school district work experience. Begin with most recent experience.

School District Name/ Address/ City/ State	Position Held/ Duties	Supervisor Name/Phone #	Dates of Employment Mo/Yr to Mo/Yr	Full-time, Part-time or Substitute?	Reason for Discontinuing Employment

NON- SCHOOL DISTRICT WORK EXPERIENCE: Please list all other relevant work experience. Begin with the most recent experience. You may attach an additional sheet if necessary.

Employer Name/ Address/ City/ State	Position Held/ Duties	Supervisor Name/Phone #	Dates of Employment Mo/Yr to Mo/Yr	Full, Part, Temporary Position?	Reason for Discontinuing Employment

**Wilton Public School District Co-Curricular/Coaching Application – 3 –
Wilton School**

RELEVANT VOLUNTEER EXPERIENCE: Please list any other relevant volunteer experience.

Organization Name/ Address/ City/ State	Position Held/ Duties	Supervisor Name/Phone #	Dates of Volunteering Mo/Yr to Mo/Yr	Reason for Discontinuing Volunteering

FOR ALL APPLICANTS – This section must be completed and the application must be signed and dated before returning it to the Wilton School District Personnel Office.

Are you able to perform the essential functions of the job(s) for which you are applying with or without accommodations? Yes No

In your own handwriting, provide any information you desire that will afford an additional understanding of your qualifications. Your goals, objectives, philosophy and other background factors are of special interest.

(use back for additional space)

People of disability may request reasonable accommodation in the hiring process by contacting the Superintendent of Schools, 504 Dakota Ave. PO Box 249, Wilton, ND 58579 or by calling (701) 734-6331.

The Wilton School District is a drug free, tobacco free, educational system. A fingerprint check may be a prerequisite to employment. The District employs only U.S. citizens and lawfully authorized non-U.S. citizens. All new employees must show employment eligibility verification as required by the U.S. Immigration and Naturalization Service.

My signature below authorizes the school district to conduct a background investigation and authorizes the release of information in connection with my application for employment. This investigation may include such information as criminal or civil convictions, driving records, previous employers and educational institutions, personal references, professional references, and other appropriate sources. I waive my right of access to any such information, without limitation, and in consideration of the district's review of this application, I hereby release the school district and the reference source from any liability in connection with its release or use. This release includes the sources listed above and specific examples as follows: the local North Dakota State Patrol, information from the Federal Bureau of Investigation of either data on all criminal convictions, or certification that no data on criminal convictions is maintained, information from the North Dakota State Department of Social Services Child Protective Services Unit and any locality to which they may refer, for release of information pertaining to any findings of child abuse or neglect investigations involving me.

