



Wilton Public School District #1
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- 1) Date: April 17, 2019
- 2) Present were: All by conference call; Misty Schafer, Angela Riehl, Nicole Schurhamer, Lodee Arnold. Superintendent Jordan, and Business Manager Kirchmeier, and Assistant Principal Hettich. Other attendees Rob Erlandson, Michael Erlandson, Kelly Erlandson, Machaela Germann, Vicky Bender, Cheryl Sawicki.
- 3) Regular Board Meeting: The Regular Board Meeting was called to order at 6:00 PM.
- 4) Approval of Agenda: Arnold/Riehl moved to approve the agenda with addition under New Business C. Negotiations, D. Western Corp of Discovery. Open Enrollment. All in favor. Motion carried.
- 5) Approval of Consent Agenda: The Consent Agenda includes the minutes of previous meeting March 13, 2019 and March 20, 2019, the presentation of bills, and the financial reports. Schurhamer/Riehl moved to approve the consent agenda. Roll call vote: Schafer – yes, Schurhamer – yes, Arnold – yes, Riehl - yes. Motion carried.
- 6) Presentation of Bills: 1076 TOWING AND RECOVERY LLC 625.00; ACT 180.00; ADMIN PARTNERS 150.00; AFLAC 888.50; BALLARD, GARY 250.00; BEK COMMUNICATIONS 308.43; BENDER, CORDELL 271.51; BENNO, CHRIS 1,100.00; BERNARD FOOD INDUSTRIES, INC 249.84; BHG, INC. 504.31; BISMARCK TRIBUNE 87.00; BSN/PASSION'S/GSC CONLIN SPORT 414.77; CENEX CREDIT CARD DEPT. 34.98; CITY OF WILTON 2,839.12; COCA COLA BOTTLING COMPANY HIGH 227.00; D&E SUPPLY CO 489.96; DAKOTA BOYS AND GIRLS RANCH 7,683.00; DAKOTA ZOO 172.00; DEAN FOODS NORTH CENTRAL, INC 617.95; DELTA DENTAL 650.75; FARMER'S UNION OIL CO 3,255.31; FOOD SERVICES OF AMERICA 6,401.77; FRONTIER PLUMBING AND EXCAVATING 544.21; HARLOW'S BUS SALES INC 1,288.85; HARRIS, BECKY 226.54; HAZEN BOOSTER CLUB 250.00; HR COLLABORATIVE 50.00; INSTRUMENTALIST CO, THE 72.00; J & R VACUUM & SEWING CENTERS, INC. 166.31; J.W. PEPPER & SON INC 41.96; JAYMAR BUSINESS FORMS, INC. 166.02; JORDAN, ANDREW 33.95; KIRCHMEIER, JENNA 46.00; LEARNING.COM 1,856.25; LINDTECH SERVICES INC. 1,738.00; MAYVILLE TEAM CAMP 400.00; MENARD'S 440.19; METZ, RON 320.00; MICROTEL INN AND SUITES 194.97; Mid Atlantic Trust Company - FBO Wilton 1,200.00; MIDWEST DOORS 3,150.00; MONTANA DAKOTA UTILITIES CO. 3,849.22; NATIONAL FFA ORGANIZATION 616.80; NDCEL 275.00; NDPERS 4,591.83; NDYAAC 675.00; NORTH DAKOTA UNITED 1,211.60
- 7) Standing Reports:
 - a) Athletic Report: Softball is under way. They have 2 girls playing this year, two new girls from Kidder County. We have postponed a few games but am hoping to make them up. We will be hosting a JV jamboree on April 27 and have 7 teams scheduled to play in it. We will run games at both fields. The scoreboard will hopefully be up as soon as the weather cooperates. Track and field have also started and with one meet under their belts and a few postponed, the numbers are looking very good. Baseball has us sending 6 boys to Washburn, 4 from Wilton and 2 from Wing. The weather has hindered their games also. Elementary Volleyball in Wilton is going strong. We have 19 girls in grades 4-6 (two of them from Wing). We hosted a jamboree in Wilton on Saturday. We will attend another jamboree for the 4th graders, and a tournament for the 5th and 6th graders in Center. Elementary Boys basketball is in Wing. We have 14 boys from Wilton going over and roughly 5 from Wing. They will attend a jamboree in Garrison later this month. Music will be attending their spring festival this weekend. FFA recap – FFA had 14 students compete in district LDE in September. The FFA Creed Speaker received a silver. FFA quiz teams both received silver ribbons. Four students attended Nationals in October, two competing in courtesy corps. Nine attended leadership seminars at winter leadership in January. Two competed at state winter CDE in March. Kase Kassian received a students and supporters for their hard work. This past week 8 FFA members went to the capital to help a state FFA foundation serve lunch to the legislators. They got the opportunity to visit with many of them including Attorney General Wayne Stenehjem. April 29 two students will travel to NDSU to attend AG ED day. In June, 11 students will attend and compete at state convention. They also have, for the first time in chapter history, a member finishing in the final four in her proficiency areas along with receiving her American degree. Archery is taking an elementary team to Nationals again this year. Congratulations Coach

Bob Ell and Coach Caitlyn Ell. They are working hard at fundraising and preparing for the trip. We have a variety of coaching needs for next year. I have a letter of resignation from Ivy Rath for Head Volleyball. We also have JH Volleyball to fill with the moving of Jocelyn Bergquist. We are looking for an Elementary Girls Basketball Coach. We have a letter of resignation from Christian Helgeson from JH Football. That may be filled from Washburn; however, we are going to advertise with the hopes of having a coach from Wilton or Wing. We have a resignation from Trevor Yetterboe resigning from JH Girls Basketball since he moved back up to Assistant Girls at the High School level. All other coaches have verified that they will be returning in their same capacity next year. We will advertise all the above positions as will Wing.

- b) Technology Report: nothing to report
 - c) Principal Report: Our High School Acalympics team took 2nd in the state competition! Student-Led Conferences were very well attended. The elementary wrapped up reading month and beat their reading goal so they will be attending a movie in May to celebrate. The PLC leads (Miss Busch, Mrs. Greff, and Mrs. Steinert) along with Miss Hettich attended the PLC summit and learned some great strategies for continuing our teacher collaboration meetings. Prom was a success and students seemed to have fun! Students that were on the Close Up trip had their make-up ACT on April 3rd. The 5th and 6th grade math meet was held in Wilton on April 10th. Our 6th grade class took 1st place! We celebrated our students with Miner Moments on April 12th. Students have started on the North Dakota State Assessment this week. It will continue into next week. Earth Day cleanup will be on April 18th. Students pick up the town of Wilton! The community has always loved when we do this. NWEA benchmark testing in May. We will be hosting Career Day in Wilton on April 26th for high school and elementary students. The Masonic Banquet is on April 29th. The Spring is always busy with fun field trips!
 - d) Superintendent Report: Profile of a Graduate is working on the mission and design. Small Rural Schools Achievement (SRSA) Grant was granted to Wilton, Mr. Jordan is figuring out the details on this. Mr. Jordan will be traveling to Denver for the REL Central Governing Board Meeting April 24-26. Community Breakfast will be May 10th.
- 8) Special committees:
- a) Building level committee: None
 - b) School Board committees: Co-op Committee met last week Wednesday about Wilton being the fiscal agent for Wilton-Wing Co-op. Schurhamer/Riehl moved to approve Wilton being the fiscal agent for the Wilton-Wing Coop. Roll call vote: Schafer – yes, Schurhamer – yes, Arnold – yes, Riehl - yes. Motion carried. Riehl/Schurhamer moved to approve Rules and Procedures and the Pre-liminary Co-op Budget for the 2019 -2020 school year. Roll call vote: Schafer – yes, Schurhamer – yes, Arnold – yes, Riehl - yes. Motion carried.
- 9) Unfinished Business:
- a) Legislative Update:
 - b) Land Rental: Schurhamer/Arnold moved to not rent land of school district based on that there is nothing in the Century Code in regard to leasing land and ND School Board Associations recommendation. Roll call vote: Schafer – yes, Schurhamer – yes, Arnold – yes, Riehl - yes. Motion carried.
 - c) Full-Service Community Schools Grant Update: We received this grant and Mr. Jordan will give an update on what this means for our community and school.
 - d) Facility Update:
 - a. HS Air Conditioning: Cooling and Heating Unlimited \$138,319.00, Lindtech \$159,780, and City Air Mechanical \$125,983. Arnold/Schurhamer moved to approve City Air Mechanical for up to \$130,000. Roll call vote: Schafer – yes, Schurhamer – yes, Arnold – yes, Riehl - yes. Motion carried.
 - b. HS Windows: Schurhamer/Riehl moved to approve to table. Roll call vote: Schafer – yes, Schurhamer – yes, Schurhamer – yes, Arnold – yes, Riehl - yes. Motion carried.
 - c. Key Fob System: Arnold/Schurhamer moved to approve Electro Watchman for up to \$20,000. Roll call vote: Schafer – yes, Schurhamer – yes, Arnold – yes, Riehl - yes. Motion carried.
 - d. Elementary Carpet: Arnold/Riehl moved to approve Carpet World to install carpet in Elementary up to the Gym for up to \$16,000. Roll call vote: Schafer – yes, Schurhamer – yes, Schurhamer – yes, Arnold – yes, Riehl - yes. Motion carried.
 - e. Science Ventilation: Arnold/Riehl moved to approve City Air for up to \$7000. Roll call vote: Schafer – yes, Schurhamer – yes, Arnold – yes, Arnold – yes, Riehl - yes. Motion carried.

- e) Speech and Language Pathologist Contract: Riehl/Schurhamer moved to approve the Speech and Language Pathologist Contract for \$111,123.31 for the 2019-2020 school year. Roll call vote: Schafer – yes, Schurhamer – yes, Arnold – yes, Riehl - yes. Motion carried.
 - f) National School Boards Conference: Mr. Jordan and Jenna will share their experience and information from the NSBA Conference.
(Loddee needed to leave at 8:08pm)
 - g) Business Manager Evaluation: Schurhamer/Riehl moved to approve Business Manager Jenna Kirchmeier evaluation as Satisfactory. Roll call vote: Schafer – yes, Schurhamer – yes, Riehl - yes. Motion carried.
- 10) New Business:
- a) Personnel:
 - a. Resignation:
 - (1) Mr. Jordan read a letter from Cheryl Sawicki regarding her retirement in June.
 - (2) Riehl/Schurhamer moved to approve resignation of Jennifer Otto at the end of the 2018-2019 school year. Roll call vote: Schafer – yes, Schurhamer – yes, Arnold – yes, Riehl - yes. Motion carried.
 - b. Teacher Hires: Schurhamer/Riehl moved to approve contracts for Katelyn Schaffner and Megan Dollan for the 2019-2020 school year. Roll call vote: Schafer – yes, Schurhamer – yes, Arnold – yes, Riehl - yes. Motion carried.
 - c. Library/Online Coordinator: Riehl/Schurhamer moved to approve opening the position of Library/Online Coordinator for the 2019-2020 school year. Roll call vote: Schafer – yes, Schurhamer – yes, Arnold – yes, Riehl - yes. Motion carried.
 - d. Custodian: Schurhamer/Riehl moved to approve opening the position of custodian mid May. Roll call vote: Schafer – yes, Schurhamer – yes, Arnold – yes, Riehl - yes. Motion carried.
 - b) Staff Appreciation: Schurhamer/Riehl moved to approve \$50 a person for staff appreciation. Roll call vote: Schafer – yes, Schurhamer – yes, Arnold – yes, Riehl - yes. Motion carried.
 - c) Negotiations: Riehl/Schurhamer moved to recognize the appropriate negotiating until all employees licensed to teach by the ESPB or approved to teach by the ESPB and employed primarily as classroom teachers. Roll call vote: Schafer – yes, Schurhamer – yes, Arnold – yes, Riehl - yes. Motion carried. Schurhamer/Riehl moved to accept the description of an appropriate negotiating unit, has on file dated petition from the Wilton Education Association, which contends that it represents a majority of teachers within the negotiating unit. This notice will be posted in the school and will meet with WEA. Roll call vote: Schafer – yes, Schurhamer – yes, Arnold – yes, Riehl - yes. Motion carried.
 - d) Western Corp of Discover: Schurhamer/Riehl moved to approve the contract with Western Corp of Discovery for \$9000. Roll call vote: Schafer – yes, Schurhamer – yes, Arnold – yes, Riehl - yes. Motion carried.
- 11) Other Items:
- 12) Announcements:
- 13) Next Meeting: May 15, 2019 Regular Meeting at 6pm
- 14) Motion to Adjourn: Schurhamer/Riehl moved to adjourn meeting at 8:43pm. All in favor. Motion Carried.

Board President

Business Manager

School Board
 Misty Schafer, President
 Nicole Schurhamer, Vice President
 Angela Riehl
 Lodee Arnold
 Duane Johnson

Administration
 Andrew Jordan, Superintendent
 Courtney Seiler, Principal
 Macy Hettich, Assistant Principal
 Jenna Kirchmeier, Business Manager