



Wilton Public School District #1
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- 1) Date: August 18, 2021
- 2) Present were: Jason Gregoryk , Jessica Oswald, Misty Schafer (by phone), Kylee Schuh, Troy Speten, Superintendent Jordan, Secondary Principal Lisa Klabunde, Elementary Principal Macy Wood, and Business Manager Kirchmeier. Also in attendance Ralph Mancinni with the leader news.
- 3) Regular Board Meeting: The Regular Board Meeting was called to order at 6:00 PM.
- 4) Approval of Agenda: Gregoryk/Schuh moved to approve agenda with additions Unfinished Business Clay Shooting. Motion carried.
- 5) Approval of Consent Agenda: The Consent Agenda includes the minutes of previous meeting July 21, 2021, presentation of bills, and the financial report. Gregoryk/Schuh moved to approve the consent agenda. Roll call vote: Schuh - yes, Gregoryk – yes, Speten – yes, Schafer – yes, Oswald - yes. Motion carried.
- 6) Presentation of Bills: ADVANCED BUSINESS METHODS 1,172.70; AFLAC 702.49; AMAZON.COM 826.44; BEK COMMUNICATIONS 304.51; CAPITAL TROPHY 114.00; CARPET WORLD BISMARCK 5,145.90; CENGAGE LEARNING 4,226.75; CITY OF WILTON 948.71; CRIMINAL RECORDS SECTION 39.25; D&E SUPPLY CO 3,666.72; DACOTAH PAPER CO 3,724.05; DELTA DENTAL 1,159.65; EDPUZZLE, INC 1,550.00; FARMERS UNION INSURANCE ASSOCIATION 14,563.49; GERRELL'S SPORT CENTER 674.00; HARLOW'S BUS SALES INC 5,741.43; HOUGHTON MIFFLIN HARCOURT 9,954.37; INNOVATIVE OFFICE SOLUTIONS LLC 37.52; INQUIRED 233.82; JPMORGAN CHASE BANK 10,334.08; LAKESHORE LEARNING MATERIAL 322.88; LINDTECH SERVICES INC. 3,425.00; MAGIC-WRIGHTER, INC 27.95; MCGRAW-HILL EDUCATION, INC 1,325.30; MENARD'S 497.36; Mid Atlantic Trust Company - FBO Wilton 1,230.00; ND EDUCATORS SERVICE COOPERATIVE 174.00; ND SCHOOL BOARDS ASSOCIATION 950.00; NDCEL 1,005.00; NDDTSEA 168.00; NDPERS 3,047.63; NORTH DAKOTA GUARANT AND TITLE CO 199,285.00; NORTH DAKOTA SMALL ORGANIZED 450.00; QUAM, LANCE 20.00; QUAM, LEA 30.55; QUILL CORPORATION 1,959.45; RIVERSIDE INSIGHTS 618.78 ; SANFORD HEALTH PLAN 31,627.01; SAVVAS LEARNING COMPANY LLC 1,278.58; SCHOOL DATEBOOKS 1,077.64; SCHOOL SPECIALTY INC. 148.68; SCHURHAMMER, JAMIE 942.34; STEIN'S, INC. 351.36; TEAM LABORATORY CHEMICAL, LLC 239.50; THOMPSON, BRETT 256.48; UNDERWOOD/WASHBURN CLINIC 100.00; UNION BANK, THE 15.00; VISA 1,704.23; VISION SERVICE PLAN 209.12; WAGON WHEEL LUMBER 23.99; WARREN'S LOCKS KEYS 14.00
- 7) Standing Reports:
 - a) Athletic Report: nothing to report
 - b) Principal Report: All our new staff has or is completing the Daily 5 Conference virtually this summer. We had 16 students attend summer school this year. We tracked growth and each student made progress in the skill they were working on. They ended their time with a lemonade stand! The teacher Prep Party and back to school gathering were held on August 12th. It is a great way to get staff together for some smiles during the stressful back to school time. New Teacher Orientation and CHAMPS training were held in July for all new staff. Inservice days were held on the 17th and 18th. We spent the first day doing in-house meetings, etc. The second day was filled with CREA staff working through tier 1 academic preparation for the year. Back to School Night was held on the 17th. We created a Wilton Family Tree with fingerprints of students. It will be hung in the school for all to see. Mrs. Klabunde and Mrs. Wood sat on interviews to hire our new Targeted Case Manager through Nexus-PATH. We are still waiting on confirmation from the hire. There were a few changes to the secondary schedule due to larger enrollment numbers. Band/Choir classes were split to accommodate a high school band/choir and a middle school band/choir. 7th -8th grade students in band/choir are enrolled in 1st period rather than 7th period. Our new middle school teacher has allowed our 7th grade class to be split in Math and History. This allows the teacher to offer more elective classes for high school students.
 - c) Superintendent Report: COVID Procedures: Student Absences – If a student tests positive, that absence will not count against them. Homework will be sent home for them. If a student tests positive a letter will go home to the appropriate families. We won't be contact tracing. Weekly Updates: My weekly updates to the board will begin next week. This is just information. You should not reply to the emails. If you have questions, just call Mr.

Jordan. Mobile Meats Lab: The CRATC has received donations for a mobile meats lab. We will be one of the schools participating in this. This will be a great addition to the Ag program. Board Retreat: A reminder that we will have a board retreat on Wednesday, September 8th. NDSBA will be conducting a workshop on board responsibilities.

- 8) Special committees:
 - a) Building level committee:
 - b) School Board committee:
- 9) Unfinished Business:
 - a) Property and Project Updates: Mr. Jordan provided an update on the portables, land by bus barn, and the house on Dakota Ave. Gregoryk/Schafer moved to approve selling the house at 471 Dakota Ave to be ran in the paper for bids with a deadline to be determined by Sept. 14th, 2021. Discussion was had to be posted in the paper, run fliers, Facebook, BEK, Bisman, Sing in yard. Roll call vote: Schuh - yes, Gregoryk – yes, Speten – yes, Schafer – yes, Oswald - yes. Motion carried.
 - b) Heidi Q. Request: Mr. Jordan read an email of information from the NDSBA in regards to Heidi’s request. Schafer/Gregoryk moved to deny the request to be reimbursed for her Master’s degree per negotiated agreement. Roll call vote: Schuh - yes, Gregoryk – yes, Speten – yes, Schafer – yes, Oswald - yes. Motion carried.
 - c) Clay Shooting Coach: There is 2 seasons of Clay shooting 6th- 12th grade. The 1st year was a trial period and it was a success. The discussion to pay the coach/coaches. Schafer/Gregoryk moved to table for Mr. Jordan to gather some comparison information. Roll call vote: Schuh - yes, Gregoryk – yes, Speten – yes, Schafer – yes, Oswald - yes. Motion carried.
- 10) New Business:
 - a) Staff Leave: Schafer/Gregoryk moved to allow staff that test positive for COVID may work from home if the job allows, otherwise they must take sick leave. After discussion Schafer/Gregoryk moved to add to motion follow guidance by Department of Health. Roll call vote: Schuh - yes, Gregoryk – yes, Speten – yes, Schafer – yes, Oswald - yes. Motion carried.
 - b) External Communications Plan: Mr. Jordan would like to put a team together to develop an external communications plan. This team would include a board member. Kylee Schuh will be that member.
 - c) Consolidated Application: Schafer/Gregoryk moved to approve the Consolidated Application for the 2021-2022 school year. Roll call vote: Schuh - yes, Gregoryk – yes, Speten – yes, Schafer – yes, Oswald - yes. Motion carried.
 - d) ESSER III: Gregoryk/Speten moved to approve the ESSER III application as presented. Roll call vote: Schuh - yes, Gregoryk – yes, Speten – yes, Schafer – yes, Oswald - yes. Motion carried.
- 11) Other Items:
- 12) Announcements:
- 13) Next Meeting: Board Meeting at 6pm on September 15, 2021, 5:30pm will be the Budget Hearing
- 14) Motion to Adjourn: Gregoryk/Schuh moved to adjourn meeting at 7:02pm. All in favor. Motion Carried.

Board President

School Board
Misty Schafer, President
Jessica Oswald, Vice President
Troy Speten
Jason Gregoryk
Kylee Schuh

Business Manager

Administration
Andrew Jordan, Superintendent
Macy Hettich, Elementary Principal
Lisa Klabunde, Secondary Principal
Jenna Kirchmeier, Business Manager