



Wilton Public School District #1
PO Box 249
Wilton, North Dakota 58579-0249
Ph: (701) 734-6331 Fax: (701) 734-6944

Date: August 16, 2017

Present were: Duane Johnson, Angela Riehl, Misty Schafer, Nicole Schurhamer, Lodee Arnold, Superintendent Meier, and Business Manager Kirchmeier, Principal Seiler and Hettich. Other attendees Vicky Bender, Alyssa Meier, Todd Newton, Jill Irgens, Elizabeth Haugen, and Ivy Rath.

Regular Board Meeting: The Regular Board Meeting was called to order at 6:00pm with the Pledge of Allegiance.

Approval of Agenda: Riehl/Schafer moved to approve the agenda. All in favor. Motion Carried.

Approval of Consent Agenda: The Consent Agenda includes the minutes of previous meetings (Annual Meeting July 19, 2017), the presentation of bills, and the financial reports. Riehl/Schurhamer moved to approve the consent agenda. Roll call vote: Johnson – yes, Schafer – yes, Riehl – yes, Schurhamer – yes, Arnold - yes. Motion Carried.

Presentation of Bills:

ACT (88.00); ADVANCED BUSINESS METHODS 523.39; AFLAC 1,148.04; AMAZON.COM 3,355.35; ARNOLD, LODEE 289.50; BEK COMMUNICATIONS 285.52; BENCHMARK BEHAVIORAL HEALTH 1,500.00; BERGQUIST, LES 119.00; BERNHARDT, SHEILA 308.59; BOB'S PHOTO 73.91; C&H GLASS 5,983.00; CENTER-STANTON PUBLIC SCHOOL 6,366.50; CITY OF WILTON 515.57; CRIMINAL RECORDS SECTION 165.50; D&E SUPPLY CO 3,946.08; ECKROTH MUSIC 219.50; EDUTECH 40.00; FAN CLOTH 100.00; FARMER'S UNION OIL CO 288.44; FRONTIER PLUMBING AND EXCAVATING 398.87; G&R CONTROLS, INC 500.00; GERRELL'S SPORT CENTER 356.00; HAGSETH, KRISTIE 40.00; HARLOW'S BUS SALES INC 3,698.19; HOOVESTOL, KAMA 200.00; HOUGHTON MIFFLIN HARCOURT 3,910.59; I. MILLER PRECISION OPTICAL 895.00; IMAGINE HOME CENTER/PROFLOOR 966.94; INNOVATIVE OFFICE SOLUTIONS LLC 83.06; JPMORGAN CHASE BANK 3,686.44; KRAUSE'S SUPER VALUE 27.75; LAKESHORE 109.19; LINDTECH SERVICES INC. 435.00; MASTER FIRE & SAFETY 547.40; MENARD'S 636.47; Mid Atlantic Trust Company - FBO Wilton 1,650.00; MIDWEST SPORTS 550.00; MONTANA DAKOTA UTILITIES CO. 277.52; NASCO 560.20; NATURAL IMPRESSTIONS: PHOTOGRAPHY 150.00; ND ASSOC OF SCHOOL BUSINESS 50.00; ND SCHOOL BOARDS ASSOCIATION 275.00; NDCEL 1,155.00; NDDTSEA 78.00; NDPERS 2,762.43; ONLINE DAKOTA INFORMATION NETWORK 89.69; OTTER TAIL POWER CO 3,883.40; PCS MASONRY 2,475.00; QUILL CORPORATION 655.32; REALLY GOOD STUFF 48.61; SANFORD HEALTH PLAN 19,487.04; SCHOLASTIC INC 227.92; SCHOOL SPECIALTY INC. 843.40; TIE (810.00); VISA 438.24; WAGON WHEEL LUMBER 37.89; WAL-MART COMMUNITY/GEMB 89.36; WASHBURN PUBLIC SCHOOL 7,800.40; WEATHERMEN 325.00; WESTERN DAKOTA ENERGY ASSOCIATION 200.00; WESTERN FRONTIER INSURANCE AGENCY 5,007.00; WESTERN LIGHTING TECHNOLOGY 50.00; WILTON PSD # 1-CASH 649.84; WORKFORCE SAFETY & INS. 579.75

Standing Reports:

- A. Athletic Report:** All fall sports will be under way. Football August 9; Cross Country, Junior High Football and Volleyball August 14; Junior High Volleyball August 16; Elementary Girls

Basketball August 28. Number of participants will be reported at the September meeting. All sports parent/player meeting August 17 at 7pm. Coaching assignments for the fall season are: Assistant Football Trevor Yetterboe, Junior High Football Christian Helgeson, Volleyball co-head coaches Ivy Rath and Carissa Steinert, and Cross Country Nathan Stamstad. Resignations from coaching will be read at this board meeting. Courtney Seiler is resigning from Junior High Girls Basketball. That position is being filled with a couple different options to be decided at a later date. Christian Helgeson is resigning from Junior High Boys Basketball and that position is being filled by Scott Wolff. Information on varsity lettering requirements are on the agenda under old business. Co-op meeting information is also on the agenda and will be discussed then. Wilton has two Southern McLean Roughrider Cheerleaders. Store items are on display and can be purchased during regular business hours. An online order is also being distributed through Facebook, the school website and will be handed out at open house on August 17 and sent home with the students the first day of school. This online order will close August 24. The addition of an online order is for higher end apparel that we would rather not have as extra stock.

- B. Technology Report:** ADA Website Compliance is underway. Requires changes to the way we create documents, format our pages, and upload images amongst others. This must be completed by January 2018.
- C. Principal Report:** Mrs. Rath, Mrs. Boeschans, Miss Timmerman, and Mrs. Seiler attended the National Math and Science Initiative Conference: Laying the Foundation via DPI grant. All attendees found great value in the content and hope to return in the future. The admin team attended the Admin Bootcamp Aug. 1-3. Summer school wrapped up on August 11. We had 18 students signed up and attendance was good. Teachers are excited to break in their new curriculum! Curriculum that was purchased includes: AP Calculus, Junior High Science, and Agriscience. All four new teachers are becoming familiar faces around the school. They are working hard to prepare for the new year. We have in-house mentors for each of them to guide them through their first year at Wilton. We have scheduled some time in Mr. Yetterboe's schedule to allow him to serve as a behavior interventionist. In recent years, we have seen a higher demand for social-emotional learning and tier 2 (beyond the classroom) behavior needs. Teacher/staff in-service days are August 16 & 17. Back to school night for all ages is August 17 from 5pm-7pm. We are excited to offer a 6-session series of Love & Logic to our families this fall! The Parent and Family Resource Center through NDSU Extension has a grant available to cover this.
- D. Superintendent Report:** Superintendent Meier shared with us a spreadsheet she has made regarding summer work progress. School Board President Lodee Arnold and Superintendent Meier met with Wilton Mayor and they talked about doing a movie in the park, a community survey to see what is in the future of Wilton. On the back to school night the board will be introduced at 6:30pm, please attend if you are able. Wilton PTO is moving their meetings to the 2nd Monday every month.

Special Committees:

- A. Building Level Committee:** AdvancEd Committee - Miss Hettich, Mrs. Irgens, and Mrs. Haugen presented the board with updates that they have been working on to meet the accreditation standards, including strategic planning and our upcoming engagement review.

MTSS Committee – Mrs. Rath presented on the work that is being done to provide quality instruction and support to all students in a systematic way through multi-tiered system of support.

- B. School Board Committees:** Co-Op Committee met August 3· review the co-op agreement with Wilton-Wing.

Unfinished Business:

- A. NDIRF** – Todd Newton from Western Frontier Insurance presented on our school insurance plan.
- B. Enrollment Study Webinar** – rescheduled for September 20th at 6:30pm
- C. Preliminary Budget Update** – Business Manager Kirchmeier will review the preliminary budget and update the board on the timeline for zero increase hearing and certificate of levy.
- D. Handbooks** – handbooks are available in the Wilton School Board group in a folder for review prior to dissemination.
- E. Letter Requirements** – Ms. Bender provided an update and proposed changes to letter requirements prior to the meeting for review.
- F. Security Cameras:** Mr. Thompson had six options put together to discuss the ongoing discussion about the security cameras. This was tabled – the technology committee will meet in October.

New Business:

- A. Personnel** – Superintendent Meier provided letters of resignation from Mrs. Seiler for Junior High Girls Basketball, Mr. Helgeson for Junior High Basketball, Amy Beehler, shared hiring updates, and reviewed transportation options.
- B. Open Enrollment** – Riehl/Schurhamer approved an open enrollment from Sheila Senger for a 9th grader. Roll call vote: Johnson – yes, Schafer – yes, Riehl – yes, Schurhamer – yes, Arnold - yes. Motion Carried.
- C. Consolidated Application** – Superintendent Meier will provide a summary of the contents of the Consolidated Application for Federal Title funding. Riehl/Schafer moved to approve the 2017-2018 Consolidated Application as presented. Roll call vote: Johnson – yes, Schafer – yes, Riehl – yes, Schurhamer – yes, Arnold - yes. Motion Carried.
- D. Annual Compliance Report** – Schafer/Riehl moved to approve the 2017-2018 Annual Compliance Report as presented for the Wilton School and Wilton School District #1. Roll call vote: Johnson – yes, Schafer – yes, Riehl – yes, Schurhamer – yes, Arnold - yes. Motion Carried.
- E. Equipment Insurance** – Schafer/Johnson moved to approve the payment of the equipment insurance premium in the amount of \$5007.00. Roll call vote: Johnson – yes, Schafer – yes, Riehl – yes, Schurhamer – yes, Arnold - yes. Motion Carried.
- F. Cell Phone Stipend** – Riehl/Schurhamer moved to approve a cell phone stipend for the Head Custodian for \$45 a month. Roll call vote: Johnson – yes, Schafer – yes, Riehl – yes, Schurhamer – yes, Arnold - yes. Motion Carried.
- G. Early Childhood Coalition Board** – Johnson/Schafer moved to approve the Wilton School Board to serve as the coalition board for the Early Childhood Grant for 2017/2018 school year and designate funds to pay for salaries. Roll call vote: Johnson – yes, Schafer – yes, Riehl – yes, Schurhamer – yes, Arnold - yes. Motion Carried.

Other Items:

Announcements:

Next Meeting: September 20, 2017 - **Policy** Committee Meeting at 5:15pm; Budget Hearing at 6:15pm and Regular Board Meeting at 6:30pm

Motion to Adjourn: Schurhamer/Schafer moved to adjourn the meeting at 8:10pm. Motion Carried.

Board President

School Board

Lodee Arnold, President
Misty Schafer, Vice President
Angela Riehl
Nicole Schurhamer
Duane Johnson

Business Manager

Administration

Amanda Meier, Superintendent
Courtney Seiler, Principal
Macy Hettich, Assistant Principal
Jenna Kirchmeier, Business Manager