



Wilton Public School District #1
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- 1) Date: August 21, 2019
- 2) Present were: Misty Schafer, Nicole Schurhamer, Lodee Arnold, Jessica Oswald, Duane Johnson, Superintendent Jordan, and Business Manager Kirchmeier, Principal Macy Hettich, and Assistant Principal Lisa Klabunde. Other attendee, Machaela Germann and Shawna Schatz-Buchholtz.
- 3) Regular Board Meeting: The Regular Board Meeting was called to order at 6:00 PM.
- 4) Approval of Agenda: Arnold/Schurhamer moved to approve the agenda with addition of E. 2018/2019 Audit. All in favor. Motion carried.
- 5) Approval of Consent Agenda: The Consent Agenda includes the minutes of previous meeting July 19, 2019, the presentation of bills, and the financial report. Schurhamer/Oswald moved to approve the consent agenda. Roll call vote: Schafer – yes, Arnold – yes, Schurhamer – yes, Oswald- yes, Johnson - yes. Motion carried.
- 6) Presentation of Bills: ADVANCED BUSINESS METHODS 1,524.37; AFLAC 689.36; AMPLIFY 925.00; B&B EXCAVATING 500.00; BEK COMMUNICATIONS 305.12; BISMARCK PUBLIC SCHOOLS 743.56; BSN/PASSION'S/GSC CONLIN SPORT 725.18; CITY AIR MECHANICAL, INC. 4,414.00; CITY OF WILTON 587.02; CPI 3,249.00; CRIMINAL RECORDS SECTION 165.00; D&E SUPPLY CO 3,636.31; DELTA DENTAL 650.75; FARMER'S UNION OIL CO 634.86; GREFF, MICHAELA 247.33; H. A. THOMPSON SONS 5,612.81; HARLOW'S BUS SALES INC 60,630.82; HOUGHTON MIFFLIN HARCOURT 3,222.98; JORDAN, ANDREW 506.50; JOSTENS 1,151.00; JPMORGAN CHASE BANK 6,133.74; KASSIAN, KASE 15.00; LACEY, HETLETVED 13.35; LINDTECH SERVICES INC. 2,335.00; MCGRAW-HILL EDUCATION, INC 995.87; MENARD'S 499.51; Mid Atlantic Trust Company - FBO Wilton 1,200.00; MILLER, MORGYN 71.50; MONTANA DAKOTA UTILITIES CO.199.12; ND ASSOC OF SCHOOL BUSINESS 50.00; ND EDUCATORS SERVICE COOPERATIVE 174.00; NDCEL 150.00; NDPERS 2,775.03; NDTFFR 366.52; NORTH DAKOTA SMALL ORGANIZED 80.00; ONLINE DAKOTA INFORMATION NETWORK 71.00; OTTER TAIL POWER CO 1,947.53; PEARSON, SUMMER 241.57; PYRAMID EDUCATIONAL CONSULTANTS 364.49; RAFTER ELECTRIC LLC 728.00; RDO EQUIPMENT 40.10; SANFORD HEALTH PLAN 26,566.79; SCHOOL SPECIALTY INC. 179.36; SDI INNOVATIONS 809.84; STEINERT, CARISSA 750.00; VALEU-HAUGLIE, TAMI 250.00; VISA 279.13; VISION SERVICE PLAN 187.92; WAL-MART COMMUNITY/GEMB 61.87; WASHBURN PUBLIC SCHOOL 1,400.00; WESTERN DAKOTA ENERGY ASSOCIATION 202.40; WESTERN FRONTIER INSURANCE AGENCY 25.00; WILSON, THOMAS 400.00; WILTON PSD # 1-CASH 21.07; WORKFORCE SAFETY & INS. 8,946.58
- 7) Standing Reports:
 - a) Athletic Report: High School football 5 Wilton and 3 from Wing. About 35 athletes total. We have 6 coaches on staff from Wilton and Washburn (Mr. Yetterboe from Wilton). JH Football 13 Wilton and 1 Wing. With about 28 athletes. Three coaches (Mr. Woock from Wilton). 7-12 Cross Country with Mr. Stamstad, we have 6 from Wilton all boys and 5 from Wing. Volleyball 7-12 begin Monday August 19. JH coach is Katelyn Kaiser and varsity head coach Lea Quam and assisting is Shanna Morlock. Elementary GBB begins August 26 with Carissa Steinert coaching. All sports meetin for athletes and parents was held at back to school night. It was well attended. The new Athletic trainer spoke (Seth Losos) and a dietician was here to speak about sports nutrition. There will be a tailgating party in Washburn on August 23 before the first football game. BEK broadcasting nights for Volleybal are Sept. 5, Oct. 7, Oct. 10.
 - b) Technology Report: Nothing to report
 - c) Principal Report: Mrs. Wood, Mrs. Hauglie, Mrs. Dolan, and Mrs. Wingenbach went to the Daily 5 Conference in Minneapolis. Summer school was a great few weeks of learning for our students. They finished their summer school session by creating a business proposition and having a lemonade stand for the community. The Union Bank, Cenex, Sportsmans, and PTO donated to our Teacher Prep Party again this year. We had 13 teachers show up! It is always a fun way to give back to teachers for their hard work. Mrs. Klabunde attended the Admin Bootcamp and Conference at the beginning of August. New Teacher Orientation is very beneficial every year. Profession Development days were August 15 & 16. We found on Circle Training, Student Profile of a Graduate, Student Advocates and ALICE. Back to School Night was on Thursday the 15th. PTO always does a great job of

feeding families! We are excited about many new things this year and watching our students and teachers thrive!

- d) Superintendent Report: Full-Service Community Schools Grant we are working on Implementation Committee and Advisory Committee. Profile of a Graduate we have Teacher Leaders and will be attending EdLeader 21 Conference. Project updates: Air Conditioning in High School is complete, Windows will be going in in September and they will be coming on the weekends so they will not disrupt school, and Key Fobs are complete.
- 8) Special committees:
 - a) Building level committee: None
 - b) School Board committees: None
- 9) Unfinished Business:
 - a) Preliminary Budget Update: Mr. Jordan explained where we are at with the budget and the process of reporting.
 - b) Declarations of Conflict of Interest: Schurhamer/Johnson moved to approve Lodee Arnold's Declaration of Conflict of Interest with DPI. Roll call vote: Schafer – yes, Arnold – yes, Schurhamer – yes, Oswald- yes, Johnson - yes. Motion carried.
- 10) New Business:
 - a) Consolidated Application: Schuhamer/Oswald moved to approve the 2019-2020 Title I \$34,811.00, Title II \$14,430.66, Title IV \$10,222.34. Roll call vote: Schafer – yes, Arnold – yes, Schurhamer – yes, Oswald- yes, Johnson - yes. Motion carried.
 - b) NDIRF Insurance: This is a renewal for NDIRF Business Auto (\$8,121), NDIRF General Liability (\$2,281) and Equipment Insurance (\$5772) for a total of \$16,184. Johnson/Arnold moved to approve the NDIRF and Equipment Insurance premium at \$16,184. Roll call vote: Schafer – yes, Arnold – yes, Schurhamer – yes, Oswald- yes, Johnson - yes. Motion carried.
 - c) E-Care: This is a service we receive through our Full-Service Community Schools Grant. Mr. Jordan explained how it works.
 - d) Open Enrollments: We have a few open enrollments in the last week. Arnold/Johnson moved to approve open enrollment from Jill Trygg her son will be a Junior. Roll call vote: Schafer – yes, Arnold – yes, Schurhamer – yes, Oswald- yes, Johnson - yes. Motion carried. Arnold/Oswald moved to approve open enrollment from Michelle and Jebb Schiele for their son who will be a Junior. Roll call vote: Schafer – yes, Arnold – yes, Schurhamer – yes, Oswald- yes, Johnson - yes. Motion carried. Arnold/Schurhamer moved to approve open enrollment from Bill and Karen Kershaw for their son who will be a Junior. Roll call vote: Schafer – yes, Arnold – yes, Schurhamer – yes, Oswald- yes, Johnson - yes. Motion carried.
 - e) 2018-2019 Audit: Arnold/Schurhamer moved to approve Haga Kommer to do the 2018-2019 school audit. Roll call vote: Schafer – yes, Arnold – yes, Schurhamer – yes, Oswald- yes, Johnson - yes. Motion carried.
- 11) Other Items: Pre-school wait list, there was a letter that went home some students went part-time which allowed some from the wait list to get into pre-school. There is still 2 on the waitlist. Delta Water Fowl would like to have their banquet here at the school, Mr. Jordan will be checking on some policy stuff with NDSBA.
- 12) Announcements:
- 13) Next Meeting: September 18th, 2019 Regular Meeting 6pm, Mill Levy hearing at 5:15pm.
- 14) Motion to Adjourn: Arnold/Schurhamer moved to adjourn meeting at 6:58pm. All in favor. Motion Carried.

Board President

Business Manager

School Board
Misty Schafer, President
Nicole Schurhamer, Vice President
Jessica Oswald
Lodee Arnold
Duane Johnson

Administration
Andrew Jordan, Superintendent
Macy Hettich, Principal
Lisa Klabunde, Assistant Principal
Jenna Kirchmeier, Business Manager