

PTO Meeting Minutes

4/08/19

1. Meeting called to order
 - a. The April meeting was called to order by President Kim Hruby.
No new members present to introduce to the group.
 - b. Members present: Janet Bergquist, Billi Wolf, Jan Hansen, Melanie Biesterfield, Anne Earsley, Amanda Anstrom, Amy Rust, Heidi Quinn, Debbie Jans, Blanca LaCruz, Ann Leifson, Kylee Schuh, Jess Oswald, Jen Garlie
 - c. Teachers present: Mrs. Haugen, and Mrs. McLaughlin
2. Approval of prior meeting minutes
 - a. March's email meeting was disseminated to the group for review/approval.
 - b. Jess Oswald moved to approve the minutes. Heidi Quinn seconded. Motion carried.
3. Principals'/Teachers' Reports
 - a. Mrs. McLaughlin passed out information for the Easter Egg Hunt at the Dakota Zoo on April 13th to share with interested families
 - b. Mrs. Haugen shared thank you cards and notes for the teacher conference meals, music sound system, and a donated musical instrument a student has been utilizing
 - c. Anne Earsley asked Mrs. Haugen if it is beneficial for parents to purchase used musical instruments during rummage sale season that is coming up
 - i. Mrs. Haugen responded that this can be variable, as some are in good shape and some are not. However, if families are willing and do encounter a musical instrument in good shape, it would be greatly appreciated.
 - ii. Mrs. Haugen will also work with Anne Earsley to create a Facebook post for the PTO page, inquiring about used musical instruments families may be attempting to sell.
4. President Report
 - a. Kim Hruby shared information for a packet of fundraising materials that was sent to the school.
 - i. The group decided it was too early to discuss a fall fundraiser. We will discuss ideas in the fall.
5. Vice President Report
 - a. Jen Garlie shared information about the butterbraid fundraiser. It was extremely successful, and we made a profit of \$2,999.50.
 - b. Butterbraids will be delivered to the school on Thursday, April 11th at 2:00. Jen will need volunteers to come to the school to help with this.
6. Treasurer's report:
 - a. The balance was \$3,620.06 before the butterbraid deposit. The balance after the butterbraid deposit and checks distributed is \$6,679.56.
7. Old Business:
 - a. Dances
 - i. This year's dances: There were 55 couples at the dance. After \$200 was paid to the DJ, a profit of \$370 was made. The photos received very positive feedback. Thank you to Amy Rust for the wonderful job!

- ii. Suggestions for next year's dances: The dance could be held at the Wilton Hall for approximately \$150.
 - 1. This would alleviate the issues with the separation of having food away from the dance.
- iii. It was noted that the older kids danced more when the high school DJ's would dance. Next year the Student Council or other high school volunteers will be sought to teach/help the elementary school kids to dance.
- iv. There should be a student basket for cell phones, since many of the older kids were preoccupied with their electronic devices this year.
- v. Donations could be used as fun prizes next year, like the after-prom party.

b. Cookbook

- i. Emily H. has received 183 recipes, and \$900 in orders so far.
- ii. Mrs. M. Greff is working with her to find the students who have not yet been submitted a recipe, and one will be created for them. This process was given the green light by Mrs. Hettich as well.
- iii. Teachers are still in the process of submitting recipes via text and email.
- iv. A "last chance" order should still be offered.
- v. Emily has typed 35 recipes thus far but is seeking volunteers between the next week or so that can help complete this process.
- vi. Kim will check on quotes for binding once the group knows how many pages will be in the cookbook.
 - 1. After this information is compiled, an email will be sent out to the group if any decisions need to be made regarding binding expenses. It is hoped that the \$250 grant could then be used for printing and binding.

c. Reading Month

- i. After some confusion it was determined that the 4th grade class was the winners
- ii. On behalf of the PTO, Jesse O. provided jello, Swedish fish, and goldfish. Gift cards were purchased as prizes for the class winners.

8. New Business

a. Teacher appreciation week (May 6-10)

- i. In the past, 5 volunteers were used for 5 days
 - 1. Note: May 10th is also the Community Breakfast.
- ii. Jen G. motioned to continue this process of using a volunteer for each day to provide a treat for the teachers. Melanie B. seconded. Motion carried.
 - 1. Kim will send out a Sign-Up Genius to the group to gather volunteers. Suggestions for this year included: a beverage cart for teachers, k-cups, breakfast, fruit.
 - 2. Families should be directed to the PTO website to get teachers gifts that are on their wish lists.

b. National Archery Donation

- i. Janet B. explained that this year 17 kids are going to Nationals
- ii. A donation is being requested to assist, with no specific amount requested.
- iii. Debbie Jans motioned that we provide \$25/child to attend, for a total of \$425.
- iv. The \$25/child amount will be the standard going forward for all events, to keep it fair and consistent amongst students.

- c. Play Day (May 20th, Backup Day is May 21st)
 - i. Ideas for this year is to have a color run. Parents will be needed to help out.
 - 1. Mrs. McLaughin asked if the PTO would be willing to help with a morning snack, supplies for the color run (chalk or corn starch), and help with volunteer sign up if she sends it to the PTO email address.
 - ii. Anne E. made a motion to purchase the supplies, Heidi seconded. Motion carried.
 - iii. Janet motioned for PTO to provide the snack (pick up or reimburse teacher that purchases). Blanca seconded. Motion carried.

- d. Cash Wise Rewards
 - i. Debbie J. had asked if Wilton School had signed up as being a school for Cash Wise rewards.
 - ii. Kim had sent this information to the school secretary but can resend.
 - iii. Jen G. may also be able to complete this form.

- e. Next Meeting:
 - i. May 13th at 7:00 PM in the school cafeteria
 - ii. Public is welcome to attend
 - iii. Bring children if you cannot find a sitter

9. Meeting adjourned by president Kim Hruby