



**Wilton Public School District #1**  
**PO Box 249**  
**Wilton, North Dakota 58579-0249**  
**Phone: (701) 734-6331 Fax: (701) 734-6944**

- 1) Date: December 18, 2019
- 2) Present were: Nicole Schurhamer, Lodee Arnold, Jessica Oswald, Duane Johnson, Misty Schafer, Superintendent Jordan, Business Manager Kirchmeier, Principal Macy Hettich, and Assistant Principal Lisa Klabunde. Also, Machaela Germann.
- 3) Regular Board Meeting: The Regular Board Meeting was called to order at 6:00 PM.
- 4) Approval of Agenda: Oswald/Johnson moved to approve agenda. Motion carried.
- 5) Approval of Consent Agenda: The Consent Agenda includes the minutes of previous meeting November 20, 2019, the presentation of bills, and the financial report. Schurhamer/Oswald moved to approve the consent agenda. Roll call vote: Arnold - yes, Schurhamer - yes, Oswald - yes, Johnson - yes, Schafer - yes. Motion carried.
- 6) Presentation of Bills: ADVANCED BUSINESS METHODS 1,475.90; AFLAC 767.62; AMAZON.COM 311.83; BEK COMMUNICATIONS 315.50; BSN/PASSION'S/GSC CONLIN SPORT 63.99; BUECHLER, CARL 172.50; CITY OF WILTON 810.60; DACOTAH PAPER CO 999.29; DAKOTA BOYS AND GIRLS RANCH 3,838.00; DEAN FOODS NORTH CENTRAL, INC 409.06; DELTA DENTAL 458.15; FARMER'S UNION OIL CO 3,998.34; FOLMER, STEVE 50.00; FOOD SERVICES OF AMERICA 3,788.19; FRESH ALTERNATIVES FUNDRAISING 1,088.50; GORDON, CHRIS 122.50; HARLOW'S BUS SALES INC 757.50; JPMORGAN CHASE BANK 6,853.49; KELLER, BRIAN 122.50; KIM'S APPLIANCE SERVICE INC. 2,266.00; KUCH, ANDREW 151.50; LENERTZ, KEVIN 151.50; LINCOLN ELECTRIC 196.93; MARTINSON, REBECCA 10.50; MENARD'S 120.36; Mid Atlantic Trust Company 1,230.00; MIDWEST SPORTS 606.75; MILLER, MIKE 151.50; MONTANA DAKOTA UTILITIES CO. 103.38; MURPHY, DAN 122.50; ND DEPT OF PUBLIC INSTRUCTION 241.22; ND INFORMATION TECHNOLOGY DEPT 31.28; NDCEL 200.00; NORTH DAKOTA COUNSELING 185.00; NORTH DAKOTA UNITED 697.39; NORTHERN TROPHY 126.00; OTTER TAIL POWER CO 2,027.72; PEARCE DURICK PLLC 1,616.25; PREBLE MEDICAL SERVICES 294.00; QUAM, LEA 177.76; QUILL CORPORATION 681.96; ROBI'S REPAIR INC. 1,559.55; RUGBY PUBLIC SCHOOL 142.65; RUSS DAVIS WHOLESAL, INC 1,794.50; SAM'S CLUB 45.33; SANFORD HEALTH PLAN 28,341.26; SCHEEL'S 359.88; SMITH, PERRY 211.50; STEIN'S, INC 446.02; THOMPSON, BRETT 96.00; VANDERWAL, AUSTIN 228.90; VISION SERVICE PLAN 237.02; WAL-MART COMMUNITY/GEMB 122.78; WESTERN LIGHTING TECHNOLOGY 141.73; WILTON PSD # 1-CASH 20.75
- 7) Standing Reports:
  - a) Athletic Report: JH Girls basketball is over. High School Girls Basketball is underway with 17 girls (14 from Wilton and 3 from Wing). High School Boys Basketball has also begun with 15 boys (12 from Wilton and 3 from Wing). Archery has 52 archers in grades 4-12. Mini Miners (grades 1-4) will begin in December and run into February with halftime performances January 9, 14, 21. BEK Sports will broadcast Miner games on December 16, January 2 (at Garrison), January 14, and January 17.
  - b) Technology Report: Nothing to report
  - c) Principal Report: Elementary and HS music concerts were very well attended and were great! We held the Region 7 Principal's Meeting on November 21<sup>st</sup>. There were around 10 principals that attended from all over Region 7. We had students highlight their experiences with STEM and talked about Profile of a Graduate. Student Council hosted another Miner Moments right before Thanksgiving Break. The highlight was turkey bowling! Mr. Jordan held CPI training for our new staff on December 2<sup>nd</sup>. We had the 2<sup>nd</sup> quarter planning days in December. The teachers always enjoy that time! We held the annual high school volleyball tournament on the 13<sup>th</sup>. Students either play on a volleyball team or sign up to play games with a teacher. Santa Day was on the 14<sup>th</sup>, our choir sings at that every year. Snowball was on December 14<sup>th</sup>. Student Council does a great job hosting that! Mrs. Haugen had a group of kids singing in a student choir at the Wilton Festival of Lights. Winter NWEA tests are complete! We spend time in PLC's looking at that data and figuring out what interventions/acceleration will be needed in 2<sup>nd</sup> semester. Report cards will be sent in early January for elementary and late January for middle and high school. Mark your calendar: Staff holiday party is January 11<sup>th</sup> at Apple Creek Country Club!

- d) Superintendent Report: Superintendent Mid-Winter Conference is the end of January. Wilton received Reallocated Funds Title I \$6962.00 will be used for Salaries and Title II \$2500.00 mentoring program for principals. During the holiday break Mr. Jordan will be in the office on the 27<sup>th</sup> and the 30<sup>th</sup>.
- 8) Special committees:
- a) Building level committee: School Climate and Culture Committee, Ms. McLaughlin presented a power point on the activities that the staff and kids have done and upcoming events.
- b) School Board committees: Policy committee went over Policy ACEA, Board Member Arnold voiced concerns about how the policy was written more for students and staff not included, however, Mr. Jordan voiced that the Code of Conduct Policy includes staff. The Policy Committee has some questions for NDSBA and bring some information back to the board.
- 9) Unfinished Business:
- a) Full-Service Community Schools update: Mr. Jordan gave an update from the last meeting and the next steps.
- b) ICON update: Mr. Jordan provided an update on the ICON staff interviews and next steps.
- c) Strategic Plan: Arnold/Schurhamer moved to approve hiring a Strategic Planning Consultant Jeff Schatz, for \$6000 for services, as well as \$200 per focus group approved by board, and travel expenses associated with services. Start time decided at a later date. Roll call vote: Arnold - yes, Schurhamer - yes, Oswald - yes, Johnson – yes, Schafer - yes. Motion carried.
- 10) New Business:
- a) 2020-2021 School Calendar Drafts – Mr. Jordan had 2 calendar drafts for the board to give some feedback.
- b) Bus Rental: Evangelical Church inquired about renting a bus from us on Wednesday evenings. Mr. Jordan handed out the policy regarding bus rental/usage.
- 11) Other Items:
- 12) Announcements:
- 13) Next Meeting: January 15, 2019
- 14) Motion to Adjourn: Schurhamer/Johnson moved to adjourn meeting at 7:30pm. All in favor. Motion Carried.

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Board President

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Business Manager

School Board  
Misty Schafer, President  
Nicole Schurhamer, Vice President  
Jessica Oswald  
Lodee Arnold  
Duane Johnson

Administration  
Andrew Jordan, Superintendent  
Macy Hettich, Principal  
Lisa Klabunde, Assistant Principal  
Jenna Kirchmeier, Business Manager