

PTO MEETING MINUTES

12/14/2020

- 1) Meeting called to order
 - a. The December virtual meeting was called to order by President Jan Hansen.
 - i. No new members present to introduce to the group.
 - b. Members present: Anne Earsley, Melanie Biesterfeld, Kim Hruby, Emily Hutzenbiler, Janet Bergquist, Debbie Jans, Jen Garlie, Amanda Anstrom
 - c. Teachers present: Mrs. Mears, Ms. Clausen
- 2) Agenda
 - a. The December agenda was reviewed.
 - i. No changes or additions to the agenda.
- 3) Approval of prior meeting minutes
 - a. The November 2020 minutes were reviewed and approved by the group.
- 4) Principals'/Teachers' report:
 - a. Mrs. Mears thanked the PTO for the gift cards. They were greatly appreciated.
- 5) President Report:
 - a. Jan received Thank you cards from almost every teacher thanking the PTO for the Christmas gift cards. The teachers really loved the gift cards.
 - b. Jan also thanked the 2 special elves that delivered the gifts to the teachers in the school.
- 6) Vice President Report:
 - a. Nothing new to report
- 7) Treasure's report:
 - a. Jen G. turned in receipts for the teacher gift cards. Amount was around \$600.
 - b. Treasurer not present so current account balance unknown.
- 8) Old Business:
 - a. Bake sale order forms have been collected.
 - i. Emily H reported the following baked goods were pre-ordered: 8 dozen frosted cut out Christmas cookies, 6 1-gallon Ziploc bags of chex mix, 8 dozen unfrosted cut out Christmas cookies, 24 dozen caramel rolls, 14 1-gallon Ziploc bags of puppy chow, & 18 kuchen.
 - ii. Emily created an online signup for volunteers to sign up to help bake or work the pickup booth (signupgenius.com)
 - iii. All kuchen ordered will be prepared by Shelly Porter. Once bake sale is over, a Thank you Card needs to be sent to Shelly thanking her for doing this.
 - iv. All baking supplies were purchased thanks to a Thrivent grant. Emily was able to purchase all the supplies with this grant money. All bakers need to contact Emily to arrange pickup of baking supplies.
 - v. Bake sale pickup is December 17 from 3-3:45 at the school.
 - b. Festival of Lights was successful with a good community turnout.

- i. Melanie B. hosted a 'reindeer food' booth. Ziploc bags of reindeer food were handed out to all kids at the festival. Leftover bags will be saved and used for next year.
- c. Message Chair request: Due to lack of fundraising (Covid) and not a lot of money coming in, the request for the message chair has been denied. Janet Bergquist motioned to not fund the request for the message chair at this time. Kim Hruby seconded the motion.
- d. Miners apparel fundraiser: Fundraiser not closed yet so total sales have not yet been calculated. Orders are being received and buyers are happy with the Miners apparel.

9) New Business:

- a. Fundraising ideas for the spring:
 - i. Mixed bag fundraiser. Noted that this fundraiser does better in the fall so will hold off on this fundraiser till next year.
 - ii. Butterbraids, Pastry Puffins, & Pizza sales. Jen G. will contact a rep to get more information for a possible spring fundraiser. More info at next meeting.
- b. Teacher wish lists have been posted on Facebook. Debbie Jans has been approved for a Thrivent grant to help purchase teacher wish list items.
- c. Mrs. Mears requested financial assistance to help purchase a subscription to an educational app service for her pre-k student's tablets. She noted it's very difficult finding educational, age appropriate, apps for pre-k students. She has found one but the subscription is \$300. The subscription is good for 1 year and for 30 devices. Emily motioned to donate \$200 towards the purchase of this subscription. Debbie J. seconded. Motion passed unanimously.

10) Next meeting:

- a. Tuesday, January 12 via Zoom
- b. Public is welcome to attend

11) Meeting adjourned by President Jan Hansen