



Wilton Public School District #1
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- 1) Date: February 20, 2019
- 2) Present were: Misty Schafer, Angela Riehl, Nicole Schurhamer, Lodee Arnold, Superintendent Jordan, Principal Seiler, Assistant Principal Hettich, and Business Manager Kirchmeier. Other attendees Machaela Germann, Rob Erlandson, Kelli Erlandson, Michael Erlandson, John Clausen, and Vicky Bender.
- 3) Regular Board Meeting: The Regular Board Meeting was called to order at 6:00 PM with the Pledge of Allegiance.
- 4) Approval of Consent Agenda: Riehl/Schurhamer moved to approve the agenda with addition under New Business J. Aide Help. All in favor. Motion carried.
- 5) Approval of Consent Agenda: The Consent Agenda includes the minutes of previous meeting January 16, 2019, the presentation of bills, and the financial reports. Riehl/Schurhamer moved to approve the consent agenda. Roll call vote: Schafer – yes, Riehl – yes, Schurhamer – yes, Arnold – yes. Motion carried.
- 6) Presentation of Bills: ABEBOOKS.COM 54.81; ADVANCED BUSINESS METHODS 1,203.29; AFLAC 888.50; AMAZON.COM 783.31; BEK COMMUNICATIONS 331.39; BENDER, CORDELL 85.00; BERGQUIST, TAYLOR 300.00; BERNARD FOOD INDUSTRIES, INC 303.17; BEULAH PUBLIC SCHOOL DISTRICT 100.00; BHG, INC. 184.92; BULTEMA, KIMBERLY 38.50; CAPITAL CITY RESTAURANT 85.00; CAPITAL TROPHY 80.00; CENEX CREDIT CARD DEPT. 130.25; CITY OF WILTON 766.96; COCA COLA BOTTLING COMPANY HIGH 536.00; CONNECTING POINT COMPUTER CENTER 1,019.16; D&E SUPPLY CO 1,313.06; DACOTAH PAPER CO 651.92; DAKOTA BOYS AND GIRLS RANCH 4,334.00 ; DEAN FOODS NORTH CENTRAL, INC 1,219.83; DELTA DENTAL 650.75; DICKINSON PUBLIC SCHOOL 132.00; ECKROTH MUSIC 514.26; EDUTECH 40.00; FARMER'S UNION OIL CO 3,808.64; FOOD SERVICES OF AMERICA 10,773.11; GACKLE - STREETER PUBLIC SCHOOL 320.00; GRIGGS COUNTY SCHOOL DISTRICT 528.00; HARLOW'S BUS SALES INC 2,436.40; HAZEN HIGH SCHOOL 127.50; HOGUE, SAVANNAH 203.50; J.W. PEPPER & SON INC 252.06; JOSTENS 1,034.00; JPMORGAN CHASE BANK 13,222.96; KIRCHMEIER, JENNA 14.04; KRAUSE'S SUPER VALUE 9.40; LINDTECH SERVICES INC. 402.00; MEDINA PUBLIC SCHOOL 312.00; MENARD'S 91.60; Mid Atlantic Trust Company - FBO Wilton 1,200.00; MIDWEST DOORS 4,057.62; MONTANA DAKOTA UTILITIES CO. 2,678.28; NASP, INC., 374.00; ND INFORMATION TECHNOLOGY DEPT 34.96; NDCEL 1,100.00; NDFFA ASSOCIATION 530.00; NDHSAA 500.00; NDPERS 5,286.59; NDYAAC 374.00; NORTH DAKOTA SAFETY COUNCIL 330.00; NORTH DAKOTA UNITED 1,211.60; NORTHERN TROPHY 128.00; OTTER TAIL POWER CO 2,631.66; PAN-O-GOLD 309.47; PINGREE BUCHANAN SCHOOL 288.00; PRAXAIR DISTRIBUTION INC 93.75; QUILL CORPORATION 399.79; QUINN, HEIDI 60.00; RAFTER ELECTRIC LLC 304.26 ; RAYLAN INC DBA COLD STONE CREAMERY 315.00; RDO EQUIPMENT 6.64; REGION VII SPEECH/MUSIC/DRAMA 70.00; SAM'S CLUB 202.70; SANFORD HEALTH PLAN 25,638.84; SCHAUER, ERIC 300.00; SPECTRUM MARKETING SERVICES 634.33; STEIN'S, INC. 974.00; TEACHER CENTER 100.00; VESEY, TARA 124.24; VISA 217.06; WAL-MART COMMUNITY/GEMB 358.10; WILTON PSD # 1-CASH 32.59
- 7) Standing Reports:
 - a) Athletic report: Girls basketball regular season is over. District tournament awards went to: Coach Jenkins COTY, Hailey Quam, and Kiara Johnson All-Tournament team, and Hailey Quam and Erin Thompson All-District. We will go in to the regional tournament as the three seed. Regionals are February 18, 19, 21. Boys Basketball District Tournament begins February 22, 23, 25 in Washburn with Regional in Bismarck on March 4, 5, 7. JHBBB is still underway. They will conclude with their tournament on March 8, 9 in Max. Elementary volleyball and elementary boys basketball will begin March 18. Softball and baseball will begin March 18 as well. The start date of Track and Field is still undecided. It is a busy few months of FFA, FCCLA, and Speech. We also have Music competitions coming up in March and April. The archery team has shots throughout these next two

months also. The Wilton shoot was very successful, adding the Friday evening and a bullseye shoot to the schedule this year. Close-up will be going on their trip March 10-15. Scoreboard on its way!

- b) Technology report: Technology Committee took in the ND Technology Showcase at the state capital on 2/13. We had the opportunity to see what some of the other schools around the state are doing to utilize technology in the classroom. Mr. Thomson completed the NDSA Preparedness Training and the Test Administrator Certification. Most results should be available at the conclusion of the test. Previously there were not available until the following school year. Testing includes Grades 3-8 and 10. Expected test duration is approximately 6.5 hours. Math – Breaks may be taken throughout the test as long as they are <20min. Reading – Breaks may be taken throughout the test as long as they are <20min. Writing – Separate test this year and should be in one session with no breaks. Practice test to all students, teaches, parents, and public at: <https://ndsa.portal.airast.org/training-tests.stml>
 - c) Principal report: Staff holiday party was a huge success, attended by a large majority of our entire staff! 3 of our students in grades 6-8 competed in the county spelling bee in Washburn. Thank you to Mrs. Irgens for leading that. Family BINGO for Books was great! Many new books were awarded and Close Up students served concessions. We had a lot of participation for the 100th day of school. Our Climate and Culture Committee works hard to encourage participation at events like that throughout the year. We had students compete in the Math Meet in Dickinson (HS) and in Washburn (JH). FCCLA and FFA have been very active within the school this month in conjunction with their “recognition month”. High School registration will begin this month. Energy Day is March 1st. Professional Development day for all staff is March 13. We will cover emergency drills, building student relationships, and team-bonding. Close-up trip is March 10-16. ACT for all Juniors is March 12. Student Led Conferences are March 11-12. Acalympics are March 12 and 19.
 - d) Superintendent Report: Profile of a Graduate Update a. Stop, Drop, and Draw. NDSBA Negotiations Seminar. Weather Related Make-up Days a. 1st May 23rd b. If needed March 13th (PD moved to 14th) c. If needed May 24th. Wilton-Wing Athletic Fiscal Agent. AdvancEd/ Schoolwide Title Plan due April. Graduation Requirements Committee. Round Table with Local Emergency Services. Energy Day is March 1st. Parent-Teacher Conferences March 11th and 12th, also taking place the day is Parent Surveys.
- 8) Special committees:
- a) Building level committee: Technology Committee, Brett Thompson presented a PowerPoint on technology usage in the school.
 - b) School Board committees: Technology Committee, had a meeting on February 20th and they have an outline for the budget for the 2019-2020 school year.
- 9) Unfinished Business:
- a) Clean Diesel Grant Update: We are not eligible for this due to our bus being a 2010 and not a 2009 or older.
 - b) Bus Bid Opening 65 passenger: Received bids from Harlows, Hartley’s, and Istate Truck Center. Arnold/Riehl moved to approve the bus bid for up to \$90,000.00 from Harlows. Roll call vote: Schafer – yes, Riehl – yes, Schurhamer – yes, Arnold – yes. Motion carried.
 - c) Legislative Update: Mr. Jordan outlined some important legislative bills that could currently affect the school district.
 - d) National School Board Conference: March 30-31.
 - e) Rescind School Board Policies: Schurhamer/Riehl moved to rescind old policies DBBA, DEAA, FAAA, FDE, FGDD, and IB. Roll call vote: Schafer – yes, Riehl – yes, Schurhamer – yes, Arnold – yes. Motion carried.
 - f) School Board Policy Updates (2nd Reading): Riehl/Schurhamer moved to approve the 2nd readings of policies ABCE, FGDD, and IB. Roll call vote: Schafer – yes, Riehl – yes, Schurhamer – yes, Arnold – yes. Motion carried.
- 10) New Business:
- a) Land Rental: Mr. Rob Erlandson visited with the board about renting land west of bus barn. Schurhamer/Riehl moved to table this until further information is needed before making this decision. Roll call vote: Schafer – yes, Riehl – yes, Schurhamer – yes, Arnold – yes. Motion carried.
 - b) Superintendent Evaluation: Mr. Jordan’s 2nd evaluation is due March 15th.
 - c) Pre-Kindergarten:
 - a. Curriculum fee: Arnold/Schurhamer moved to approve that the Preschool Curriculum fee stay at \$50.00. Roll call vote: Schafer – yes, Riehl – no, Schurhamer – yes, Arnold – yes. Motion carried.

- b. Arnold/Schurhamer moved that based on enrollment projections for 2019-2020 school year the Wilton School will not except open enrollment for Pre-K, exception to the families currently open enrolled. Roll call vote: Schafer – yes, Riehl – yes, Schurhamer – yes, Arnold – yes. Motion carried.
 - d) School Board Election: Arnold/Schurhamer moved to approve the timeline for the upcoming school board election to be on June 11, 2019. Roll call vote: Schafer – yes, Riehl – yes, Schurhamer – yes, Arnold – yes. Motion carried.
 - e) Full Service Community Schools Grant: Mr. Jordan will share information in regard to this grant.
 - f) WASP/Summer Program: Discussion about next year’s WASP and Summer Program
 - g) Junior High Structure: Schurhamer/Riehl moved to approve 6th grade class moving to the High School for the 2019-2020 school year, they will be in a self-contained classroom except Math. Roll call vote: Schafer – yes, Riehl – yes, Schurhamer – yes, Arnold – yes. Motion carried.
 - h) Stem Class: Mr. Jordan and principals outlined a plan for a STEM teacher in the Elementary next year as well as a STEM class in the High School. Arnold/Riehl moved to approve STEM Program for the 2019-2020 School Year. Roll call vote: Schafer – yes, Riehl – yes, Schurhamer – yes, Arnold – yes. Motion carried.
 - i) HS Air Conditioning/HS windows: Arnold/Riehl moved to approve to move forward with receiving bids for the high school air conditioning project as well as bids for larger replacement windows for high school. Roll call vote: Schafer – yes, Riehl – yes, Schurhamer – yes, Arnold – yes. Motion carried.
 - j) Aide Help: Arnold/Riehl moved to approve a FT aide (paraprofessional) ASAP. Roll call vote: Schafer – yes, Riehl – yes, Schurhamer – yes, Arnold – yes. Motion carried.
- 11) Other Items:
- 12) Announcements:
- 13) Next Meeting: March 13th, 2019 Regular Meeting at 6pm
- 14) Motion to Adjourn: Arnold/Riehl moved to adjourn meeting at 9:14pm. All in favor. Motion Carried.

Board President

Business Manager

School Board
 Misty Schafer, President
 Nicole Schurhamer, Vice President
 Angela Riehl
 Lodee Arnold
 Duane Johnson

Administration
 Andrew Jordan, Superintendent
 Courtney Seiler, Principal
 Macy Hettich, Assistant Principal
 Jenna Kirchmeier, Business Manager