



**Wilton Public School District #1**  
**PO Box 249**  
**Wilton, North Dakota 58579-0249**  
**Phone: (701) 734-6331 Fax: (701) 734-6944**

- 1) Date: June 15, 2020
- 2) Present were: Lodee Arnold (via zoom), Jessica Oswald (via zoom), Misty Schafer, Nicole Schurhamer, Duane Johnson, Superintendent Jordan, Business Manager Kirchmeier (via zoom), Principal Macy Hettich, and Assistant Principal Lisa Klabunde (via zoom). Also in attendance Machaela Germann and Jason Gregoryk.
- 3) Regular Board Meeting: The Regular Board Meeting was called to order at 6:00 PM.
- 4) Approval of Agenda: Schurhamer/Johnson moved to approve agenda. Motion carried.
- 5) Approval of Consent Agenda: The Consent Agenda includes the minutes of previous meeting May 20, 2020 and Special Meeting May 26, 2020, presentation of bills, and the financial report. Oswald/Schurhamer moved to approve the consent agenda. Roll call vote: Oswald - yes, Schurhamer – yes, Johnson – yes, Arnold – yes, Schafer - yes. Motion carried.
- 6) Presentation of Bills: ADVANCED BUSINESS METHODS 1,007.68; AFLAC 700.93; BACKMAN, MERLIN 50.00; BEK COMMUNICATIONS 294.79; BERNHARDT, SHEILA 75.00; BHG, INC. 230.00; BSN/PASSION'S/GSC CONLIN SPORT 1,206.09; C&H GLASS 140.00; CITY OF WILTON 618.53; CNA SURETY 50.00; COLLEGE ENTRANCE EXAMINATION BOARD 85.00; D&E SUPPLY CO 3,579.03; DAKOTA BOYS AND GIRLS RANCH 3,030.00; DELTA DENTAL 825.25; EDUTECH 100.00; FOLLETT SOFTWARE COMPANY 907.05; GERRELL'S SPORT CENTER 300.00; HARLOW'S BUS SALES INC 1,188.99; HEFTY SEED CO. 48.58; HIRCHERT, EARL 50.00; J & R VACUUM & SEWING CENTERS, INC. 164.44; JACKSON SCHOLASTICS SERVICES 32.25; JOHNSON, DUANE 50.00; KIRCHMEIER, JENNA 61.58; KOTH, JOLEEN 149.97; LAKESHORE LEARNING MATERIAL 191.84; MENARD'S 196.14; Mid Atlantic Trust Company - FBO Wilton 1,230.00; MONTANA DAKOTA UTILITIES CO. 852.84; NATIONAL HONOR SOCIETY 770.00; ND ASSOC OF SCHOOL BUSINESS 50.00; ND EDUCATORS SERVICE COOPERATIVE 174.00; ND INFORMATION TECHNOLOGY DEPT 23.00; NDPERS 6,125.98; NORTH DAKOTA UNITED 1,394.63; NORTHWEST EVALUATION ASSOCIATION 3,547.50; OTTER TAIL POWER CO 542.40; PAN-O-GOLD 160.50; PORTER, SHELLEY 75.00; POSTMASTER 208.00; PRAIRIE FARMS – BISMARCK 48.19; PULLEY, KATIE 75.00; QUAM, LEA 50.00; QUILL CORPORATION 124.90; QUINN, HEIDI 100.00; ROBERT'S FLORAL INC 48.95; SANFORD HEALTH PLAN 27,820.01; SANFORD HEALTH 2,600.00; SCHOOLBINDER, INC 1,740.00; SILLIMAN, SUSAN 75.00; SOURIS VALLEY SPECIAL SERVICES 55,300.97; TEAM LABORATORY CHEMICAL, LLC 888.50; THORSON, SARA 50.00; VISA 13.28; VISION SERVICE PLAN 237.02; WILTON LION'S CLUB 18.00; WILTON PSD # 1-CASH 24.45; WILTON PUBLIC SCHOOL 37,700.00; WING PUBLIC SCHOOL 3,007.12
- 7) Standing Reports:
  - a) Athletic Report: The gym is being used by girls and boys basketball and volleyball this summer. All groups are following the Wilton School Gym re-entry rules. As of now, there has been no guidelines from the state that leads us to believe the re-entry rules will be loosened up. Until the rules change gym usage will remain under the same guidelines. We are still looking for a JH Volleyball Coach.
  - b) Principal Report: Graduation went super well. Families and students were impressed. Everyone followed social distancing guidelines and it was a success! We are delivering some online trainings for teachers this summer on CHAMPS and Standards Based Grading. Our teachers have been phenomenal with coming in and doing checkouts. They are very excited to get their classrooms together for next year already. The principals are busy getting schedules prepared and planning professional development for teachers next year. Exciting things to come!
  - c) Superintendent Report: Driver's Education had 14 students from Wilton who took the course. Ms. Bender should wrap up driving this month. Ms. Bender is also conducting Underwood's driver's education. Summer Program – CREA has 21 students in the program. They are split into two rooms. Discretionary Grant – We received this grant last year. We applied for it again. It would amount in \$15000 that would be applied to the Special Education Department. Re-Entry Plans – These will be developed based on the Governor's guidance. We will keep you updated this summer.
- 8) Special committees:

- a) Building level committee: Nothing to report at this time.
  - b) School Board committee: Finance Meeting was held June 10<sup>th</sup>, 2020 via zoom. The preliminary budget is later on the agenda.
- 9) Unfinished Business:
- a) Community Facilities Committee Update: Mr. Jordan provided an update from the meeting on June 10, 2020 via zoom. ICON had 5 options with some pricing, and they were open to play around with any ideas, bits and pieces of any option the committee wants. The group has been hearing "If you're going to do anything, do it right."
  - b) Preschool Fee Update: Mr. Jordan will share a sliding scale for the upcoming school year. Free status – below \$57,356 monthly fee \$25, Reduced Statue – below \$81,622 monthly fee \$100, Income below \$150,000 monthly fee \$250, Income Above \$150,000 monthly fee \$300. Schurhamer/Johnson moved to approve the sliding scale fee structure for the 2020-2021 school year. Roll call vote: Oswald - yes, Schurhamer – yes, Johnson – yes, Arnold – yes, Schafer - yes. Motion carried.
  - c) School Board Election: The election ballots were tallied by the canvassing board on June 9<sup>th</sup>, 2020. We have received 2 ballots in the mail one postmarked June 8<sup>th</sup> and one has no post mark date. According to century code they are both valid and need to be counted. The results are as follows: City Seat 3-year term – Duane Johnson 170 votes, Kathy Speten 1 vote, Jim Tooke 1 vote, Lance Quam 1 vote, Becki Boechler 1 vote, Left blank 11 votes. Rural Seat 3-year term – Jason Gregoryk 93 votes, Lodee Arnold 92 votes, left blank 1 vote. Johnson/Schurhamer moved to approve the 2020 election results as presented. Roll call vote: Oswald - yes, Schurhamer – yes, Johnson – yes, Arnold – abstain, Schafer - yes. Motion carried.
- 10) New Business:
- a) 2020-2021 Preliminary Budget: Mr. Jordan and Mrs. Kirchmeier presented information on the preliminary budget for 2020-2021. The valuations will not be ready until about July from both Burleigh and McLean, so the preliminary budget uses last year's numbers. Oswald/Schurhamer moved to approve the 2020-2021 Preliminary Budget. Roll call vote: Oswald - yes, Schurhamer – yes, Johnson – yes, Arnold – yes, Schafer - yes. Motion carried.
- 13) Announcements:
- 14) Next Meeting: Wednesday July 22, 2020 Annual Supper at 5:15pm and meeting at 6:00pm
- 15) Motion to Adjourn: Schurhamer/Johnson moved to adjourn meeting at 6:48pm. All in favor. Motion Carried.

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Board President

School Board  
Misty Schafer, President  
Nicole Schurhamer, Vice President  
Jessica Oswald  
Lodee Arnold  
Duane Johnson

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Business Manager

Administration  
Andrew Jordan, Superintendent  
Macy Hettich, Principal  
Lisa Klabunde, Assistant Principal  
Jenna Kirchmeier, Business Manager