



**Wilton Public School District #1**  
**PO Box 249**  
**Wilton, North Dakota 58579-0249**  
**Phone: (701) 734-6331 Fax: (701) 734-6944**

- 1) Date: June 17, 2019
- 2) Present were: Misty Schafer, Angela Riehl, Lodee Arnold by phone, Superintendent Jordan, and Business Manager Kirchmeier. Other attendee, Machaela Germann and Shawna Schatz-Buchholtz.
- 3) Regular Board Meeting: The Regular Board Meeting was called to order at 6:00 PM.
- 4) Approval of Agenda: Arnold/Riehl moved to approve the agenda. All in favor. Motion carried.
- 5) Approval of Consent Agenda: The Consent Agenda includes the minutes of previous meeting May 15, 2019, the presentation of bills, and the financial report. Riehl/Arnold moved to approve the consent agenda. Roll call vote: Schafer – yes, Arnold – yes, Riehl - yes. Motion carried.
- 6) Presentation of Bills: ADVANCED BUSINESS METHODS 1,729.16; AFLAC 888.50; AMAZON.COM 1,046.47; ANDERSON, SHARON 150.00; BEK COMMUNICATIONS 314.99; BENDER, CORDELL 30.00; BERNHARDT, SHEILA 150.00; BHG, INC. 11.40; BISMIRCK HIGH BOYS BASKETBALL 295.00; BOESHANS, STACY 142.15; BSN/PASSION'S/GSC CONLIN SPORT 2,957.24; CAPITAL TROPHY 44.00; CITY AIR MECHANICAL, INC. 64,250.00; CITY OF WILTON 722.10; COLLEGE ENTRANCE EXAMINATION BOARD 780.00; CRIMINAL RECORDS SECTION 40.00; D&E SUPPLY CO 159.60; DACOTAH PAPER CO 162.88; DAKOTA AWARDS, INC. 39.99; DAKOTA BOYS AND GIRLS RANCH 3,349.00; DELTA DENTAL 650.75; DICKSON, NATALIE 27.25; ECKROTH MUSIC 48.00; EDUTECH 60.00; ELECTRO WATCHMAN, INC. 9,475.44; FARMER'S UNION OIL CO 2,996.63; FOLLETT SOFTWARE COMPANY 907.05; FOOD SERVICES OF AMERICA 2,679.40; FRONTIER PLUMBING AND EXCAVATING 422.50; FRONTLINE TECHNOLOGIES GROUP LLC 3,210.00; G&R CONTROLS, INC 461.29; GOETZ, DAVE 160.00; HAZEN HIGH SCHOOL 200.00; HOGUE, SAVANNAH 962.00; HORNER, RON 166.00; JACKSON SCHOLASTICS SERVICES 25.00; JAVA ROSE 194.25; JEROME, SHELYN 36.10; JORDAN, ANDREW 500.00; JPMORGAN CHASE BANK 7,847.63; LEARNING A-Z 199.95; Ledezma-Alvarez, Mayra 41.20; LEIDY, ANASTACIA 400.00; LINDTECH SERVICES INC. 312.00; MARTINSON, REBECCA 38.50; MENARD'S 288.13; METHOD TEST PREP 777.92; Mid Atlantic Trust Company - FBO Wilton 1,200.00; MILLER, KIM 11.20; MILLER, TORI 29.12; MISSOURI RIVER AREA CAREER & TECH 150.00; MONTANA DAKOTA UTILITIES CO. 1,532.81; ND DEPT OF PUBLIC INSTRUCTION 897.90; ND SCHOOL BOARDS ASSOCIATION 3,189.14; NDHSCA 1,125.00; NDPERS 4,997.14; NORTH DAKOTA COUNSELING 245.00; NORTH DAKOTA UNITED 1,211.45; NORTHERN TROPHY 119.00; OTTER TAIL POWER CO 4,342.92; OTTO, JENNIFER 37.65; PAN-O-GOLD 421.92; PORTER, SHELLEY 150.00; POSTMASTER 208.00; PREBLE MEDICAL SERVICES 462.00; PULLEY, KATIE 150.00; QUILL CORPORATION 202.41; QUINN, HEIDI 60.00; RDO EQUIPMENT 16.77; RISTY, EMILY 242.43; rSCHOOL TODAY 247.53; SAM'S CLUB 267.94; SANFORD HEALTH PLAN 27,108.62; SCHOOLBINDER, INC 1,800.00; SIGNS BY JAN 64.20; SOFTWARE UNLIMITED INC. 3,450.00; SOUTH EAST EDUCATION COOPERATIVE 1,070.82; STEIN'S, INC. 849.59; STEINERT, CARISSA 101.50; TEAM LABORATORY CHEMICAL 683.00; TRICORNE AUDIO, INC. 153.01; UNDERWOOD PUBLIC SCHOOL 92.41; VISA 483.79; VISION SERVICE PLAN 187.92; WAGON WHEEL LUMBER 9.99; WAL-MART COMMUNITY/GEMB 512.84; WASHBURN HIGH SCHOOL 370.00; WILTON PSD # 1-CASH 25.42; WINGENBACH, LORI 135.26; WORKFORCE SAFETY & INS. 350.00
- 7) Standing Reports:
  - a) Athletic Report: Nothing to report
  - b) Technology Report: Nothing to report
  - c) Principal Report: Principal report combined with Superintendent report.
  - d) Superintendent Report: Kindergarten graduation was well attended. Play day went great. National Math and Science Institutes (NMSI) Conference was held in Minot last week and we had 5 staff attend. NDMTSS conference was also last week we had 2 teachers and the admin team attend. Miss Hettich presented at NDMTSS and did a great job. Miss Hettich is currently attending the Project Based Learning Conference in San Francisco. Mr. Jordan presented a POG logo option.
- 8) Special committees:
  - a) Building level committee: None
  - b) School Board committees: Negotiations/Finance Committee will present on Classified Salaries under New Business.
- 9) Unfinished Business:

- a) High School Windows: Superintendent Jordan will present the bids that have been received for this project. Arnold/Riehl moved to approve Ressler Siding and Windows for up to \$27,000. Roll call vote: Schafer – yes, Arnold – yes, Riehl - yes. Motion carried.
  - b) 2019 School Board Election: Business Manager Kirchmeier presented the results of the election with an open rural seat and Jessica Oswald listed on the ballot. 21 total voters 18 for Jessica Oswald, 2 for Angela Riehl, and 1 for Jaden Roerich. Riehl/Arnold moved to approve Jessica Oswald as the new board member for a 3 year term. Roll call vote: Schafer – yes, Arnold – yes, Riehl - yes. Motion carried.
  - c) Full-Service Community Grant: Superintendent Jordan will give an update and had a handout to present.
- 10) New Business:
- a) Early Childhood Grant: Riehl/Arnold moved to approve the Early Childhood Grant Application for the 2019-2020 school year. Roll call vote: Schafer – yes, Arnold – yes, Riehl - yes. Motion carried.
  - b) Personnel:
    - a. Hire: Arnold/Riehl moved to approve the hiring of Charles Woock for the Math Position for the 2019-2020 school year. Roll call vote: Schafer – yes, Arnold – yes, Riehl - yes. Motion carried.
    - b. Classified Staff: Arnold/Riehl move to approve a 2.6% raise for all the classified staff and an addition 2.4% market adjustment for the full-time paraprofessionals. Resulting in per hour pay Jolene Koth \$20.82, Kristie Hagseth \$16.26, John Clausen \$20.73, Mike Binsfeld \$15.17, Michelle Hardy \$15.39, Ann Leifson \$12.31, Sandy Johnson \$13.55, Susie Silliman \$15.06, Shawna Schatz-Buchholtz \$11.81, Marjorie Axt \$13.09, Brianna Bauer \$12.49, Cordell Bender \$13.69, John Clausen bus driver pay additional \$22.97, Dan Davenport \$45.53, Kelly Erlandson \$42.10, Co Curric Bus Driver \$17. Also giving Bus Driver’s half of a board benefit for insurance. Roll call vote: Schafer – yes, Arnold – yes, Riehl - yes. Motion carried.
    - c. WASP: Arnold/Riehl moved to approve the CREA taking over the WASP program for the 2019-2020 school year. Roll call vote: Schafer – yes, Arnold – yes, Riehl - yes. Motion carried.
    - d. Insurance: This was voted on by board in Personnel b.
    - e. Audit: Arnold/Riehl moved to approve the 2017-2018 school audit. Roll call vote: Schafer – yes, Arnold – yes, Riehl - yes. Motion carried.
- 11) Other Items:
- 12) Announcements:
- 13) Next Meeting: July 17, 2019 Annual Meeting 6pm; 5:30 Supper
- 14) Motion to Adjourn: Riehl/Arnold moved to adjourn meeting at 6:49pm. All in favor. Motion Carried.

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Board President

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Business Manager

School Board  
 Misty Schafer, President  
 Nicole Schurhamer, Vice President  
 Angela Riehl  
 Lodee Arnold  
 Duane Johnson

Administration  
 Andrew Jordan, Superintendent  
 Courtney Seiler, Principal  
 Macy Hettich, Assistant Principal  
 Jenna Kirchmeier, Business Manager