



Wilton Public School District #1
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- 1) Date: May 15, 2019
- 2) Present were: Misty Schafer, Duane Johnson, Nicole Schurhamer, Lodee Arnold, Superintendent Jordan, Business Manager Kirchmeier, Principal Seiler, and Assistant Principal Hettich. Other attendees Machaela Germann and Vicky Bender.
- 3) Regular Board Meeting: The Regular Board Meeting was called to order at 6:03 PM.
- 4) Approval of Agenda: Arnold/Schurhamer moved to approve the agenda with addition under New Business J. Gym Curtain and K. Kitchen. All in favor. Motion carried.
- 5) Approval of Consent Agenda: The Consent Agenda includes the minutes of previous meeting April 17, 2019 and April 23, 2019, the presentation of bills, and the financial reports. Johnson/Arnold moved to approve the consent agenda. Roll call vote: Schafer – yes, Schurhamer – yes, Arnold – yes, Johson - yes. Motion carried.
- 6) Presentation of Bills: ACT 12.00; ADVANCED BUSINESS METHODS 2,536.03; AFLAC 888.50; AMAZON.COM 603.68; ARAKELOV, ALEKSANDR 145.30; BEK COMMUNICATIONS 306.92; BHG, INC. 39.00; BSN/PASSION'S/GSC CONLIN SPORT 664.09; CAPITAL TROPHY 61.00; CAVALLO, NICHOLAS 309.90; CENTER-STANTON PUBLIC SCHOOL 40.00; CITY OF WILTON 793.77; CLAUSEN, HEIDI 207.83; DACOTAH PAPER CO 876.52; DAKOTA AWARDS, INC. 25.00; DAKOTA BOYS AND GIRLS RANCH 3,940.00; DEAN FOODS NORTH CENTRAL, INC 1,404.65; DELTA DENTAL 650.75; DURKIN, KAYLA 63.59; ECKROTH MUSIC 7.53; FARMER'S UNION OIL CO 5,080.40; FOOD SERVICES OF AMERICA 6,434.07; GATEWAY TO SCIENCE 95.00; GRAND 15 THEATRES 835.00; HOBBY LOBBY 19.98; HOGUE, SAVANNAH 250.00; J.W. PEPPER & SON INC 87.49; JAVA ROSE 55.00; JPMORGAN CHASE BANK 4,551.48; KIM'S APPLIANCE SERVICE INC. 214.04; KRAUSE'S SUPER VALUE 35.76; LINDTECH SERVICES INC. 1,134.00; METHOD TEST PREP 777.92; Mid Atlantic Trust Company - FBO Wilton 1,200.00; ND INFORMATION TECHNOLOGY DEPT 34.04; NDPERS 5,480.73; NORTH DAKOTA SMALL ORGANIZED 400.00; NORTH DAKOTA UNITED 1,211.60; NORTHERN TROPHY 160.00; PAHLKE STEEL 1,061.68; QUAVERMUSIC.COM, LLC 1,960.00; QUILL CORPORATION 706.35; QUINN, HEIDI 112.84; ROBI'S REPAIR INC. 471.96; SAM'S CLUB 293.20; SANFORD HEALTH PLAN 28,087.94; SCHAFFER, LINDA 21.00; SCHEEL'S 11.98; SEATING AND ATHLETIC FACILITY 2,250.00; SOUTH EAST EDUCATION COOPERATIVE 1,725.00; STEIN'S, INC. 992.25; STRICKLAND, JACOB 166.00; UNIVERSAL ATHLETIC 469.95; VISA 1,440.63; VISION SERVICE PLAN 187.92; WAGON WHEEL LUMBER 1,275.86; WAL-MART COMMUNITY/GEMB 452.73; WILTON BUILDERS 2,962.26; WILTON LION'S CLUB 18.00; YETTERBOE, TREVOR 10.50
- 7) Standing Reports:
 - a) Athletic Report: Softball is in post season – heading into sub region play in Turtle Lake this week. Region is in Beulah next week. Baseball is heading into post season play also. Track will have regional meet in Bismarck this Saturday. State is May 24 and 25 in Bismarck. We are still looking for a head volleyball coach for next season.
 - b) Technology Report: nothing to report
 - c) Principal Report: NWEA testing is happening this week. We do this benchmark testing three times per year to progress monitor growth. Master Schedules are complete for high school and elementary. Professional Development this year focused on Love & Logic, Project-based Learning, Teach with your Strengths, ALICE, and differentiation. Community Breakfast was a huge success! FFA cooked food and the seniors and sophomores both showed projects they had been doing in English class. We had 8th grade and 6th grade parent night on May 7 and hosted by Ms. Hogue. The spring concert was well attended, and the kids did an amazing job. Kudos to Mrs. Haugen for all of her hard work!! The spring concert was well attended, and the kids did an amazing job. Kudos to Mrs. Haugen for all of her hard work!! Play Day is May 20th. Kindergarten Graduation is Wednesday, May 22nd at 2:30. Graduation is Sunday May 26th at 2:00.
 - d) Superintendent: Community Breakfast was May 10th. Update on Full Service Community Schools Grant. Graduation is May 26th at 2:00pm. NDMTSS Conference is June 10-13 in Fargo. NMSI Conference is June 10-13 in Minot. End of Year Reports are due June 30th.
- 8) Special committees:

- a) Building level committee: None
 - b) School Board committees: Negotiations meeting later on the agenda.
- 9) Unfinished Business:
- a) Legislative Update: Mr. Jordan will provide a final update on the legislative session.
 - b) AdvancEd/Schoolwide Title Plan: Schurhamer/Johnson moved to approve the Schoolwide Title/AdvancEd Plan for the 2019-2020 school year. Roll call vote: Schafer – yes, Schurhamer – yes, Arnold – yes, Johnson - yes. Motion carried.
 - c) High School Windows: Schurhamer/Arnold moved to Table this. Roll call vote: Schafer – yes, Schurhamer – yes, Arnold – yes, Johnson - yes. Motion carried.
 - d) Profile of a Graduate: Mr. Jordan shared the logo and asked for some feedback.
- 10) New Business:
- a) Executive Session: The next item on the agenda is salary negotiations strategy. This item may be discussed in an executive session only when an open meeting would have an adverse fiscal effect on the bargaining or litigating position of the board. The legal authority for closing this portion of the meeting is NDCC 4-04-19.1(9). The topic or purpose of this executive session is salary negotiations strategy. Schurhamer/Arnold moved to discuss the next topic in executive session rather than in an open meeting at 6:51pm. Roll call vote: Schafer – yes, Schurhamer – yes, Arnold – yes, Johnson - yes. Motion carried. The executive session will be recorded, and all members of the governing body are reminded to limit their discussion during the executive session to the announced topic. The prohibition on taking final action during the executive session does not apply to providing guidance or instructions to our negotiator. We will now ask the members of the public who are attending to leave the room. The meeting was attended by Duane Johnson, Lodee Arnold, Misty Schafer, Nicole Schurhamer, Andy Jordan, and Jenna Kirchmeier. Arnold/Johnson moved to adjourn this executive session and return to our regular open meeting at 8:05pm. Our regular open meeting is back in session at 8:07pm.
 - b) Negotiations:
 - a. Schurhamer/Johnson moved to approve teacher negotiations: \$1000 raise/year with \$250 raise on the base the first year. A WEA member will serve on the selection (Interview) committee for new administration (new) hires. The interview committee, for certified and administration hires consist of an elementary, a high school teacher and an administration; with one of those teachers being a WEA member - - this will be an Administration Regulation. Advisor: 7th-8th will be its own line – no increase: 9th – 11th and Student Council will be its own line – pay being \$500, \$600, \$700: 12th will have its own line – no change. Prom Advisor will be added - \$500, \$600, \$700. Robotics Advisor will be added to activity pay scale \$1100, \$1250, \$1400. \$50 incentive for returning teachers years 1-5. Insurance option: 2019-2020 \$6200 towards insurance or a cash option in lieu of insurance of \$3100; 2020-2021 \$6300 towards insurance or a cash option in lieu of insurance of \$3150. Roll call vote: Schafer – yes, Schurhamer – yes, Arnold – yes, Johnson - yes. Motion carried.
 - b. Schurhamer/Arnold moved to approve Superintendent Andrew Jordan an increase of 5% or \$106,050.00 for the 2019-2020 school year. Roll call vote: Schafer – yes, Schurhamer – yes, Arnold – yes, Johnson - yes. Motion carried.
 - c. Schurhamer/Arnold moved to approve Technology Coordinator Brett Thompson a 2.6% increase plus a 2.4% market analysis adjustment for the 2019-2020 school year. Roll call vote: Schafer – yes, Schurhamer – yes, Arnold – yes, Johnson - yes. Motion carried.
 - d. Schurhamer/Arnold moved to approve Business Manager Jenna Kirchmeier an increase of 2.6% for the 2019-2020 school year. Roll call vote: Schafer – yes, Schurhamer – yes, Arnold – yes, Johnson - yes. Motion carried.
 - c) Personnel:
 - a. Schurhamer/Arnold moved to approve the resignation from Ivy Rath at the end of the 2018-2019 school year, the Board appreciates your years of service. Roll call vote: Schafer – yes, Schurhamer – yes, Arnold – yes, Johnson - yes. Motion carried.
 - b. Hired Michelle Dockter for custodial and sub bus driving.

- c. Schurhamer/Johnson moved to approve hiring of Lisa Klubunde as Assistant Principal paying \$60,000.00 for a 205 day contract for the 2019-2020 school year. Roll call vote: Schafer – yes, Schurhamer – yes, Arnold – yes, Johnson - yes. Motion carried.
- d. Schurhamer/Arnold moved to approve Macy Hettich as Principal paying \$69,000.00 and \$2100.00 stipend for summer school totally 214 day contract. Roll call vote: Schafer – yes, Schurhamer – yes, Arnold – yes, Johnson - yes. Motion carried.
- d) Preschool Grant: Mr. Jordan shared an update on Preschool and the new grant process.
- e) 2019-2020 Calendar: Arnold/Johnson moved to approve the changes to the 2019-2020 school calendar. Roll call vote: Schafer – yes, Schurhamer – yes, Arnold – yes, Johnson - yes. Motion carried.
- f) NDSBA Dues: Arnold/Johnson moved to approve NDSBA Dues at \$3189.14 for the 2019-2020 school year. Roll call vote: Schafer – yes, Schurhamer – yes, Arnold – yes, Johnson - yes. Motion carried.
- g) Software Unlimited Renewal: Arnold/Johnson moved to approve the renewal for Software Unlimited for \$3,450 for the 2019-2020 School year. Roll call vote: Schafer – yes, Schurhamer – yes, Arnold – yes, Johnson - yes. Motion carried.
- h) Frontline Renewal: Arnold/Schurhamer moved to approve the renewal for Frontline for \$3210 for the 2019-2020 school year. Roll call vote: Schafer – yes, Schurhamer – yes, Arnold – yes, Johnson - yes. Motion carried.
- i) School Board Retreat: Wednesday May 29th at 5:15pm supper will be served.
- j) Gym Curtain: Schurhamer/Arnold moved to approve Rafter Electric do work on the gym curtain for \$2495. Roll call vote: Schafer – yes, Schurhamer – yes, Arnold – yes, Johnson - yes. Motion carried.
- k) Kitchen: Mr. Jordan informed board that we have a pipe that is leaking under the dishwasher in the kitchen. There are some old pipes down in that crawl space and we are looking into our options for fixing them.
- 11) Other Items: Sizzlin Summer news from Speech and Language from Kimberly Bultema
- 12) Announcements:
- 13) Next Meeting: June 17, 2019 Regular Meeting at 6pm
- 14) Motion to Adjourn: Arnold/Schurhamer moved to adjourn meeting at 8:49pm. All in favor. Motion Carried.

Board President

Business Manager

School Board
Misty Schafer, President
Nicole Schurhamer, Vice President
Angela Riehl
Lodee Arnold
Duane Johnson

Administration
Andrew Jordan, Superintendent
Courtney Seiler, Principal
Macy Hettich, Assistant Principal
Jenna Kirchmeier, Business Manager