

## PTO Meeting Minutes

3/9/2020

- 1) Meeting called to order
  - a) The March meeting was called to order by President Kim Hruby.
    - i) No new members present to introduce to the group.
  - b) Members present: Melanie Biesterfield, Anne Earsley, Amy Rust, Emily Hutzenbiler, Emily Risty, Jan Hansen, Kim Hruby, Ann Leifson  
Teacher present: Ms. Laney Kabanuck and Ms. Colleen McLaughlin
- 2) Agenda
  - a) The March agenda was reviewed.
    - i) No changes or additions to the agenda.
- 3) Approval of prior meeting minutes
  - a) The February 2020 minutes were reviewed by the group. Emily H. motioned to approve the minutes as written. Emily Risty seconded. Motion passed unanimously, minutes approved as written.
- 4) Principals'/Teachers' Report
  - a) Ms. McLaughlin reported a few questions from Mrs. Irgens and the rest of the Reading Month Committee
    - i) Will somebody from PTO pick up the remaining Barnes and Noble Gift Card in the amount of \$20
      - (1) Kim Hruby will pick up gift card and send to school on Wednesday 3/11.
    - ii) Details about Pizza Party for winning class.
      - (1) A member of the Reading Month Committee can pick up to \$30 of Papa Murphy's or items for the pizza party and submit receipt to PTO Treasurer, Amy Rust
    - iii) Will PTO provide gap-filling funding for concessions for students not able to afford it?
      - (1) Order forms for concessions have not been received by families. PTO would not know where to start with a dollar amount.
      - (2) Is money left over from the Thrivent gift card going towards concessions?
- 5) President Report
  - a) Updates will be shared under "New Business."
- 6) Vice President Report
  - a) Not present to report
- 7) Treasurer's report:
  - a) Current balance is \$3,030.97
    - i) A \$1,000 check from Dan's Supermarkets rewards will be added to this balance, thanks to the hard work of Tanner Earsley.
- 8) Old Business:
  - a) Dances
    - i) Attendance was great for both age groups. \$176 was raised for the Wilton Food Pantry along with food items.
    - ii) The City Hall worked out well as the attendees were well-contained in a large area.
    - iii) If continued at the Hall, will need more snacks since these were more available to kids ate more.
    - iv) Emily worked with members of the PTO earlier this week to supply Mr. Jordan with a \$100 gift card for setting up/tearing down his DJ equipment for the dances.
    - v) Ms. McLaughlin informed the group of a "Prince Charming" dance that the PTO could potentially model after

- b) Teacher Conference Meals (3/16-3/17)
  - i) Catering both nights
  - ii) Enough food/water/desserts for about 35 staff members
  - iii) Clean up volunteers still needed
- c) Energy Day (3/27)
  - i) 2 teacher workrooms to decorate and supply treats
    - (1) Amy R. motioned that PTO supply up to \$250 for Energy Day. Ann L. seconded. Motion passed unanimously.
  - ii) Kim H. will check on requested school bus cookies and send information to Anne E., since Anne and Jan had previously volunteered to lead Energy Day.
- d) Lions Carnival (3/29)
  - i) PTO will be selling concessions.
  - ii) Set up will start at 11:30, will start serving by 12:30.
  - iii) Emily H. is making a sign-up genius for this.
  - iv) Supplies include:
    - (1) Already have 4 pizzas leftover from boosters that PTO can purchase so they get used.
    - (2) Already have a case of Doritos for taco in a bag that PTO can purchase from boosters so get used
    - (3) Kim Hruby will pick up: 15-20 pounds taco meat, corn dogs from Sam's Club, ketchup, cheese, lettuce, squeezable sour cream, taco sauce for taco in a bag.
      - (a) Kim will drop these items off at the school on 3/28 so they are available the next day.

9) New Business

- a) Honor Society celebration
  - i) Mrs. Schon indicated this was moved to a fall event.
- b) Archery Donation
  - i) Not yet known if donations will be needed
- c) Play Day
  - i) Amanda Wimer was able to have several pounds of colored chalk powder donated from the YMCA, so will deliver this to the school. Thanks Amanda!
  - ii) Ms. McLaughlin asked if PTO would once again donate snacks.
    - (1) Kim reported that PTO would be willing to help if more specifics on what is needed could be offered at the next meeting (e.g., will PTO just reimburse somebody, pick up and supply items, how much is needed, etc.,)
- d) PTO Debit Card
  - i) Amy R. explained that obtaining a PTO debit card could alleviate the hassle of checks and reimbursement.
  - ii) All members in attendance including officers thought this would be extremely beneficial when ordering or purchasing supplies.
  - iii) Amy R. will reach out to Wilton Bank to order a debit card for the Wilton PTO.

10) Next Meeting:

- a) Monday April 20th at 7:00 PM in the school cafeteria to avoid Easter Monday holiday the week prior.
- b) Public is welcome to attend

11) Meeting adjourned by president Kim Hruby