



Wilton Public School District #1
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- 1) Date: November 20, 2018
- 2) Present were: Misty Schafer, Angela Riehl, Nicole Schurhamer, Duane Johnson, Lodee Arnold, Superintendent Jordan, Principal Seiler, Assistant Principal Hettich, and Business Manager Kirchmeier. Other attendees Alyssa Meier, Ashley Miller, Kimberly Miller, Jamie Schurhamer, Vicky Bender, and Cordell Bender.
- 3) Regular Board Meeting: The Regular Board Meeting was called to order at 6:00 PM with the Pledge of Allegiance.
- 4) Approval of Agenda: Riehl/Johnson moved to approve the agenda. All in favor. Motion carried.
- 5) Approval of Consent Agenda: The Consent Agenda includes the minutes of previous meetings October 24, 2018, the presentation of bills, and the financial reports. Johnson/Schurhamer moved to approve the consent agenda. Roll call vote: Schafer – yes, Riehl – yes, Schurhamer – yes, Johnson – yes, Arnold - yes. Motion carried.
Presentation of Bills: 4 SEASONS TREE & YARD 125.00; ACME TOOLS 659.98; ACT 156.00; ADVANCED BUSINESS METHODS 958.16; AFLAC 888.50; AMAZON.COM 302.88; BADGE EXPRESS ARIZONA 17.16; BEK COMMUNICATIONS 314.52; BERGQUIST, TAYLOR 585.00; BERNARD FOOD INDUSTRIES, INC 801.26; BEUREAU OF EDUCATION & RESEARCH, 269.00; BHG, INC. 193.52; BOESHANS, STACY 196.73; BSN/PASSION'S/GSC CONLIN SPORT 403.39; CITY OF WILTON 806.01; COAL CONVERSION COUNTIES 150.00; CRIMINAL RECORDS SECTION 40.00; D&E SUPPLY CO 640.10; DACOTAH PAPER CO 1,904.63; DAKOTA BOYS AND GIRLS RANCH 4,137.00; DAKOTA FTC ROBOTICS 100.00; DEAN FOODS NORTH CENTRAL, INC 908.39; DELTA DENTAL 650.75; DELZER, JAMES 110.75; DISTRICT #5 FCCLA 155.00; EDLING ELECTRIC 2,504.39; ELECTRO WATCHMAN, INC. 128.00; ERLANDSON, KELLY 8.37; FARMER'S UNION OIL CO 5,077.10; FOOD SERVICES OF AMERICA 5,965.86; HARLOW'S BUS SALES INC 5,778.47; HAUGEN, ELIZABETH 21.00; HOBBY LOBBY 22.32; HOFFMAN AUCTION SERVICE 17,800.00; J.W. PEPPER & SON INC 157.72; JAVA ROSE 75.00; JOHNSON CONTROLS FIRE PROTECTION LP 409.00; JPMORGAN CHASE BANK 9,974.97; KRAUSE'S SUPER VALUE 19.26; LEINTZ, HEIDI 88.50; MENARD'S 31.64; Mid Atlantic Trust Company - FBO Wilton 1,150.00; MIDWEST SPORTS 361.50; MONTANA DAKOTA UTILITIES CO. 1,126.41; NASCO 22.91; ND ASSOCIATION TECHNOLOGY LEADERS 135.00; ND DEPT OF TRANSPORTATION 20.00; ND STUDENT ACTIVITIES ASSOCIATION 75.00; NDPERS 4,845.60; NORTH DAKOTA UNITED 1,211.60; OTTER TAIL POWER CO 2,066.09; PARTY AMERICA #7505 22.73; PRAXAIR DISTRIBUTION INC 178.95; PREBLE MEDICAL SERVICES 112.00; QUILL CORPORATION 367.53; REALLY GOOD STUFF 51.23; RUFF, DAN 83.50; SAM'S CLUB 249.46; SANFORD HEALTH PLAN 25,638.84; SCHEILE, SHELLY 305.00; SCHOOL SPECIALTY INC. 263.46; SEELYE, KODY 48.00; SOURIS VALLEY SPECIAL SERVICES 54,418.17; SOUTH EAST EDUCATION COOPERATIVE 75.00; STEIN'S, INC. 709.09; SUPERIOR GLASS, INC 1,730.00; THOMPSON, JOHN 40.00; UNDERWOOD PUBLIC SCHOOL 40.00; UNIVERSAL ATHLETIC 300.00; VISA 1,077.55; VISION SERVICE PLAN 187.92; WAL-MART COMMUNITY/GEMB 106.10; WESTERN FRONTIER INSURANCE AGENCY 1,248.00; WILTON PSD # 1-CASH 37.34; WISHEK PUBLIC SCHOOL 1,955.00; WORLD'S FINEST CHOCOLATE, INC. 1,595.00; X-GRAIN SPORTSWEAR 735.00; YETTERBOE, TREVOR 35.00
- 6) Standing Reports:
 - a) Athletic report: Volleyball has ended. We finished the season after losing in the first round of regional. Post season award for all-region team went to Hailey Quam. We also had five girls on the first team all-academic team (3.7 GPA or higher), Tara Binstock, Erin Thompson, Hailey Quam, Kesley Backman, Jordyn Thorson, and two on the 2nd team all-academic team (3.20-3.69 GPA), Nicole Horne and Kiara Johnson. The Volleyball awards night will be Tuesday November 20th at 7pm. Cross Country is done. The girls team finished 16th at the state meet and boys finished 21st. All-state honors went to Coltan Huttinen. Southern McLean Roughrider football, Cross Country, and Cheer awards banquet was held at Wilton November 13. Sanford Medical Center sponsored

\$200 toward the banquet. Girls Basketball is under way. We have 15 girls grades 9-12 with 8th graders moving up after their season. Junior High Girls Basketball has 8 girls grades 6-8. Their season will be over before winter vacation. Boys Basketball will begin November 26. Archery will begin for grades 4-12 November 26. We did not have the required number of students (4) sign up for basketball cheerleading so we will not have a team. Speech will begin in December with 8 students so far signed up. We do not have a coach hired, however, Ms. Bender has taken the required rules test and is prepared to coach the speech team. Kidder County athletic director contacted Ms. Bender regarding a softball coop. They have a few girls that would like to play on our team and they currently do not have a team. In corresponding with NDHSAA we have until January to register that new coop. We do not have to change our coop name etc. She hopes to have more information for you at the board meeting.

- b) Technology report: Purchased Palo Alto Traps through the State. Previously using Avast, but no longer free. Traps runs \$11/device per year. We are utilizing on servers and staff computers. We are getting quote from Electro Watchman to add an additional camera to cover the playground.
- c) Principal report: We celebrated bus drivers and our paraprofessionals this month. The Climate and Culture Committee is working on identifying days on our calendar to ensure we recognize all staff members throughout the year. Our 4th graders, 8th graders, and Juniors took the Science NDSA test and everything went well. We are waiting for those results. Halloween was a lot of fun! PreSchoolers went to Primrose Assisted Living Home in Bismarck to Trick-or-Treat and all elementary classrooms went to Redwood Village to show off their costumes. On November 2nd we had the Veterans Day Ceremony. It was very well attended and turned out to be a great ceremony. KX News and The Leader News were here to cover the event. We finished CPI training at our staff meeting. All but 2 of our teachers and paraprofessionals are now trained. The other two will be trained this year as well. Mrs. Seiler, Mr. Yetterboe, Ms. Hogue, and Mrs. Rath attended a training called Tough Kids. It gave positive strategies and different ideas for behavior plans. Mr. Yetterboe will continue with the training through another session. We will be celebrating our Substitute Teachers with a Root Beer Float Party and recognizing them at Miner Moments on November 30th. Miss Hettich and Mrs. Haugen will attend the second meeting for the ESSA/AdvancEd Continuous Improvement Plan protocols and learn how to upload our Continuous Improvement Plan. We will be hosting our 2nd New Teacher Social on November 28th. The new teachers love these meetings. We try to focus on reflection and celebrating survival! Mrs. Seiler has arranged a Tobacco Educational Seminar for parents on November 29th at 6:30pm. We are excited to get this information out to parents. Miner Moments will be on November 30th!
- d) Superintendent Report: 2019-2020 Calendar, working on getting a rough draft to the teachers for input. Mr. Jordan will be attending the Learning Forward Conference on December 2 – 5 in Dallas, Texas. Mr. Jordan attended NDCEL Legislative Delegate Assembly. Profile of a Graduate Committee meeting on Thursday November 29th at 6pm. Upcoming Holiday Music Concerts are Elementary on Thursday, December 6th at 7:00pm and High School on Thursday, December 3th at 7:00pm.

7) Special committees:

- i) Building level committee: Wellness Committee – Cordell Bender updated the board on what we have been up to wellness wise, staff participated in Work Series Wellness, and will be having a Turkey weekend Bingo. Wilton is participating in an Organizational Health and Wellness Strategy through Sanford Health Plan.
- ii) School Board committees: Had a Policy/Curriculum committee meeting November 20th, 2018; these policies are later on the agenda.

8) Unfinished Business:

- a) Library Position Update: Still open for a part-time Librarian. We do have Mrs. Quinn long term subbing and she is doing a wonderful job. Talked about options for next year.
- b) Superintendent Evaluation: Arnold/Schurhamer moved to approve Mr. Jordan's evaluation as Satisfactory. Roll call vote: Schafer – yes, Riehl – yes, Schurhamer – yes, Johnson – yes, Arnold - yes. Motion carried.

9) New Business:

- a) Softball Scoreboard: Ms. Bender shared a proposal for a new softball scoreboard. Johnson/Riehl moved to approve the Dakota Community Contract and the school paying the \$19,300 upfront. Discussion and the motion was amended. Johnson/Riehl amended motion to approve the Dakota Community Contract and the school paying \$20,765.00 upfront. Roll call vote: Schafer – yes, Riehl – yes, Schurhamer – yes, Johnson – yes, Arnold - yes. Motion carried.

- b) MREC/MDEC Merger: Schurhamer/Riehl moved to approve the merger between the MREC and MDEC. Roll call vote: Schafer – yes, Riehl – yes, Schurhamer – yes, Johnson – yes, Arnold - yes. Motion carried.
- c) Early Graduation: Mr. Jordan shared his thoughts on moving forward with early graduation for students who meet the qualifications.
- d) G&R Controls Agreement – This is an agreement for service on our HVAC system. Arnold/Schurhamer moved to approve the contract for \$6,540 with G&R Controls. Roll call vote: Schafer – yes, Riehl – yes, Schurhamer – yes, Johnson – yes, Arnold - yes. Motion carried.
- e) School Board Policy: Schurhamer/Arnold moved to approve first reading of Policies DBBA Drug and Alcohol Testing Program for Employees, DEAA Drug and Alcohol-Free Workplace, FAAA Open Enrollment, and FDE Education of Special Education/Disabled Students. Roll call vote: Schafer – yes, Riehl – yes, Schurhamer – yes, Johnson – yes, Arnold - yes. Motion carried.

10) Other Items:

11) Announcements:

12) Next Meeting: December 19, 2018 Regular Meeting at 6pm; School Board appreciation supper at 5:30pm

13) Motion to Adjourn: Schurhamer/Arnold moved to adjourn meeting at 7:25pm. All in favor. Motion Carried.

Board President

Business Manager

School Board
 Misty Schafer, President
 Nicole Schurhamer, Vice President
 Angela Riehl
 Lodee Arnold
 Duane Johnson

Administration
 Andrew Jordan, Superintendent
 Courtney Seiler, Principal
 Macy Hettich, Assistant Principal
 Jenna Kirchmeier, Business Manager