



**Wilton Public School District #1**  
**PO Box 249**  
**Wilton, North Dakota 58579-0249**  
**Ph: (701) 734-6331 Fax: (701) 734-6944**

**Date:** November 15, 2017

**Present were:** Duane Johnson, Angela Riehl, Misty Schafer, Lodee Arnold, Nicole Schurhamer, Superintendent Meier, Business Manager Kirchmeier, Principal Seiler, and Assistant Principal Hettich. Other attendees Vicky Bender, Amanda Odegard, Sarah Selle, and Alyssa Meier.

**Regular Board Meeting:** The Regular Board Meeting was called to order at 6:37pm with the Pledge of Allegiance.

**Approval of Agenda:** Riehl/Johnson moved to approve the agenda with addition under new business C. G&R Controls Preventative Maintenance Services. All in favor. Motion Carried.

**Approval of Consent Agenda:** The Consent Agenda includes the minutes of previous meetings (October 25, 2017), the presentation of bills, and the financial reports. Schafer/Riehl moved to approve the consent agenda. Roll call vote: Johnson – yes, Schafer – yes, Riehl – yes, Schurhamer – yes, Arnold - yes. Motion Carried.

**Presentation of Bills:**

ADVANCED BUSINESS METHODS 1,638.83; AFLAC 881.26; AMAZON.COM 628.42; BOESHANS, STACY 134.04; C&H GLASS 75.00; COOK, PAM 83.50; CRIMINAL RECORDS SECTION 40.00; DACOTAH PAPER CO 1,010.79; DEAN FOODS NORTH CENTRAL, INC 1,167.78; DELTA DENTAL 526.60; DELZER, JAMES 110.25; ERLANDSON, CAMI 80.00; FRONTIER PLUMBING AND EXCAVATING 323.91; GREAT AMERICAN OPPORTUNITIES 1,440.00; GREAT AMERICAN SAVINGS 1,090.00; HARLOW'S BUS SALES INC 1,829.08; HELGESON, CHRISTIAN 36.08; JENKINS, LISA 80.00; JPMORGAN CHASE BANK 1,580.51; KILIAN, SUSAN 250.00; LINDTECH SERVICES INC. 1,048.00; MENARD'S 103.55; Mid Atlantic Trust Company - FBO Wilton 1,650.00; ND DEPT OF PUBLIC INSTRUCTION 158.53; NDPERS 5,131.48; NORTH DAKOTA UNITED 1,068.64; PAN-O-GOLD 65.64; QUILL CORPORATION 383.94; RIVER CITY HEATING & AIR, 417.20; SANFORD HEALTH PLAN 21,751.16; SCHOOL SPECIALTY INC. 171.06; SCHURHAMER, NICOLE 420.00; SCHURHAMMER, JAMIE 60.00; SHILOH CHRISTIAN SCHOOL 150.00; STEIN'S, INC. 500.08; US FOODSERVICE, INC. TM 5,421.94; VISION SERVICE PLAN 151.84 WAGON WHEEL LUMBER 36.72; WAL-MART COMMUNITY/GEMB 464.61; WILTON PSD # 1-CASH 32.33; WORLD'S FINEST CHOCOLATE, INC. 1,560.00

**Standing Reports:**

- A. **Athletic Report:** Volleyball season is done. We advanced to the Regional Tournament via a play in game vs TLMM. We lost out in the first round of regionals. We had one All Region Honors – Taylor Bergquist. We also had numerous team members make the All-Academic Team (new to volleyball this year). Grade point average for the players needed to be a 3.2-3.69 for 2<sup>nd</sup> team honors or a 3.7-4.0 for 1<sup>st</sup> team honors. The names were announced at the Regional Finals night. Volleyball post season awards night is November 20 at the Wilton Cafeteria at 7:00pm. Football is over. Awards night was November 14<sup>th</sup> in Washburn (for football, Cross Country, and Cheerleading). Junior High Boys Basketball has started. We have seven 7<sup>th</sup> graders and seven 8<sup>th</sup> graders. Girls' Basketball starts November 13. Boys' Basketball starts November 27. One Act Play competition was November 8 (results unknown at time of report). They performed for the public November 13 at 7:00pm. We had a Southern McLean Roughrider Coop meeting November 8 in Washburn. Report by the coop meeting.

- B. Technology Report:** All is quiet on the technology front. Winter NWEA test dates have been set. Brite Bites surveys are being taken on-line.
- C. Principal Report:** We hosted about 25 veterans for our Veterans Day Ceremony last Wednesday. Shout out to Mrs. McLaughlin and the Climate & Culture Committee for putting together an incredible program! We had a full day of professional development last Thursday. The teachers were busy learning the entire day. We focused on Trauma-sensitive schools, data, student-led conference plans, Curriculum mapping, and Sources of Strength. Sources of Strength is a nation-wide resilience program for our students in grades 7-12. Start-up costs are covered by the state this year so we have jumped on this opportunity. We finished our Love & Logic sessions. The feedback was extremely positive. FCCLA members were here to tell us about what they have been up to! Reading Corp k-3<sup>rd</sup> grade, we have a paraprofessional trained working with 7 kids, Sue Kilian is her mentor. We will be hosting a Career Discovery Night for high school parents in December. Sessions will most likely include financial aid, financial literacy, careers in ND, and ND scholarship. Advertising will begin shortly!
- D. Superintendent Report:** Bus Updates – Routes have been changed per request of the driver and numerous parent complaints. Open to feedback and suggestions. Flow chart and custodial checklist information shared. Superintendent Meier, Business Manager Kirchmeier, Board Members Duane Johnson and Angela Riehl attended the NDSBA Conference end of October. Conversation on having Narcan in school with the proper training.

**Special Committees:**

- A. School Board Committees:** Co-op Committee Meeting on November 8<sup>th</sup>, discussed were football player numbers, having 2 Varsity games in Wilton. There will be no JV or JH Football games in Wilton next year. In need of more Track coaches they have 3 coaches for 60 youth, some volunteers, but would like some more coaches.  
Curriculum/Policy Committee Meeting met November 15<sup>th</sup>, we have some work to do on the policies that were discussed. Policies on the agenda for 2<sup>nd</sup> readings.
- B. Building Level Committee:** Wellness Committee updates given by Ms. Bender.

**Unfinished Business:**

**New Business:**

- A.** Property Value and Mill Levy updates.
- B.** The Curriculum/Policy committee recommend the following revisions:  
**Policy FGDB** – Schurhamer/Riehl moved to approve the second reading of the following policies as presented:
  - **Policy ABCD Record Retention**
  - **Policy ABDA Accessibility**
  - **Policy ABDA-BR1 Website Accessibility**
  - **Policy ABDA-BR2 Website Accessibility Concerns, Complaints, and Grievances**
  - **Policy DDAE Sick Bank**

After discussion on Policy DDAE Sick Bank. Schurhamer rescinded her motion. Schurhamer/Johnson to approve the second reading of the following policies as presented:

- **Policy ABCD Record Retention**
- **Policy ABDA Accessibility**
- **Policy ABDA-BR1 Website Accessibility**
- **Policy ABDA-BR2 Website Accessibility Concerns, Complaints, and Grievances**

Roll call vote: Johnson – yes, Schafer – yes, Riehl – yes, Schurhamer – yes, Arnold - yes. Motion Carried.

Riehl/Schafer moved to approve 1<sup>st</sup> Reading on DDAE Sick Bank remove under “D. 2. Exceptions to this provision or requests for additional sick leave bank days will be submitted to the Wilton School Board for approval or

rejection.” Roll call vote: Johnson – yes, Schafer – yes, Riehl – yes, Schurhamer – yes, Arnold - yes. Motion Carried.

- C. G&R Controls Preventative Maintenance Services. Superintendent Meier brought the agreement with G&R, she is going to look into a few questions and bring back to board.

**Other Items:**

**Announcements:**

**Next Meeting:** December 20, 2017 5:15pm Strategic Planning Committee Meeting and 6:30pm Regular Board Meeting

**Motion to Adjourn:** Schafer/Riehl moved to adjourn the meeting at 8:28pm. Motion Carried.

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**Board President**

**School Board**

Lodee Arnold, President  
Misty Schafer, Vice President  
Angela Riehl  
Nicole Schurhamer  
Duane Johnson

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**Business Manager**

**Administration**

Amanda Meier, Superintendent  
Courtney Seiler, Principal  
Macy Hettich, Assistant Principal  
Jenna Kirchmeier, Business Manager



