



**Wilton Public School District #1**  
**PO Box 249**  
**Wilton, North Dakota 58579-0249**  
**Phone: (701) 734-6331 Fax: (701) 734-6944**

- 1) Date: October 23, 2019
- 2) Present were: Misty Schafer, Nicole Schurhamer, Lodee Arnold, Jessica Oswald, Duane Johnson, Superintendent Jordan, and Business Manager Kirchmeier, Principal Macy Hettich, and Assistant Principal Lisa Klabunde. Other attendees were: Machaela Germann and Vicky Bender.
- 3) Regular Board Meeting: The Regular Board Meeting was called to order at 6:00 PM.
- 4) Approval of Agenda: Arnold/Schurhamer moved to approve agenda with addition of C. New Business G&R Controls. Motion carried.
- 5) Approval of Consent Agenda: The Consent Agenda includes the minutes of previous meeting September 18, 2019, the presentation of bills, and the financial report. Schurhamer/Oswald moved to approve the consent agenda. Roll call vote: Schafer – yes, Arnold – yes, Schurhamer – yes, Oswald- yes, Johnson - yes. Motion carried.
- 6) Presentation of Bills: ACE 24 HR TOWING 250.00; ADMIN PARTNERS 120.00; ADVANCED BUSINESS METHODS 1,115.04; AFLAC 634.24; AMAZON.COM 680.26; ANDERSON, GENE 110.00; ARBOR PRO EQUIPMENT 21,000.00; ASSACSON, BRIAN 81.00; BAYMONT INN AND SUITES 220.66; BEK COMMUNICATIONS 319.79; BENDER, CORDELL 80.00; BERNARD FOOD INDUSTRIES, INC 573.84; BHG, INC. 516.29; BLUMHAGEN, DELWIN 20.00; BOESHANS, STACY 259.76; BSN/PASSION'S/GSC CONLIN SPORT 991.86; BULTEMA, KIMBERLY 600.00; CAPITAL CITY RESTAURANT 154.31; CENTER-STANTON PUBLIC SCHOOL 100.00; CITY OF WILTON 878.40; COUNTRY MEATS 89.00; D&E SUPPLY CO 304.60; DACOTAH PAPER CO 1,108.70; DAKOTA BOYS AND GIRLS RANCH 4,242.00; DAKOTA FTC ROBOTICS 100.00; DAKOTA SCREEN ARTS 100.00; DEAN FOODS NORTH CENTRAL, INC 1,654.31; DELTA DENTAL 789.90; DISTRICT #5 FCCLA 95.00; ECKROTH MUSIC 332.85; EDISON, ROSS 81.00; EDUCATIONAL AND COMMUNITY SUPPORTS 291.67; EDUTECH 40.00; EDWARDS, CALLA 25.00; ERICKSON, KIP 40.00; ERLANDSON, KELLY 10.50; FARMER'S UNION OIL CO 4,206.96; FEIST, THOMAS 220.00; FOOD SERVICES OF AMERICA 8,590.87; GARRISON PUBLIC SCHOOL 65.00; HARLOW'S BUS SALES INC 4,105.29; HAUGEN, ELIZABETH 283.84; J.W. PEPPER & SON INC 48.13; JAYMAR BUSINESS FORMS, INC. 623.78; JESSEN ROOFING, INC 760.00; JOSTENS 1,054.80; JPMORGAN CHASE BANK 3,196.20; KUCH, ANDREW 81.00; LEIDY, ELLA 40.18; LEINGANG, COREY 20.00; LEINGANG, DAN 60.00; LINDTECH SERVICES INC. 714.00; LISBON PUBLIC SCHOOL 150.00; MENARD'S 47.96; Mid Atlantic Trust Company - FBO Wilton 1,150.00; MIDWEST SPORTS 868.50; MISSOURI RIVER TEACHER CENTER (10.00); MONTANA DAKOTA UTILITIES CO. 620.37; ND DEPT OF PUBLIC INSTRUCTION 427.28; ND INFORMATION TECHNOLOGY DEPT 33.12; NDHSCA 60.00; NDPERS 6,700.32; NDUC GROUP ACCOUNT 208.17; NORTH DAKOTA STATE UNIVERSITY 180.00; NORTH DAKOTA UNITED 1,333.72; OTTER TAIL POWER CO 2,692.01; PAN-O-GOLD 424.26; PREBLE MEDICAL SERVICES 168.00; QUAM, LANCE 39.82; QUILL CORPORATION 109.95; RAYLAN INC DBA COLD STONE CREAMERY 150.00; REGION VII SPEECH/MUSIC/DRAMA 485.00; ROHRICH, SCOTT 199.65; SAM'S CLUB 187.97; SANFORD HEALTH PLAN 27,980.32; SANNES, PAUL 60.00; SCHEEL'S 1,239.95; SHILOH CHRISTIAN SCHOOL 175.00; SMITH, PERRY 20.00; STATE CHEMICAL SOLUTION 539.01; STEIN'S, INC. 336.76; THOMPSON, BRETT 83.68; THORSON, STEVE 80.00; TURTLE LAKE-MERCER PUBLIC SCHOOL 19,950.00; UNIVERSAL ATHLETIC 471.93; VIKING SCREEN PRINTS 1,079.60; VISA 1,123.49; VISION SERVICE PLAN 237.02; WAL-MART COMMUNITY/GEMB 197.86; WARREN'S LOCKS KEYS 317.00; WILTON PSD # 1-CASH 35.30; WILTON PUBLIC SCHOOL 1,722.81
- 7) Standing Reports:
  - a) Athletic Report: Elementary Girls basketball is over. Those girls in 6<sup>th</sup> grade have been invited to move up to the Junior High girls team due to lack of numbers in the Junior High. Junior High Football is over. Mr. Woock has already informed me that he wants to have summer football with the 7<sup>th</sup> and 8<sup>th</sup> grade interested players. More information will come out this spring. JH Volleyball is over. Those girls that are interested have been allowed to now practice and/or play with the High School team. High School football is over (as of Saturday October 19). XC regional were October 19 (a week later because of the storm). State will be October 26. High School Volleyball will go into post season the beginning of November. Our PINK night has been postponed until November 1 due to the storm. JHGBB will begin October 21. We have roughly 10 girls in grades 7-8 (including Wing), which is why we have allowed 6<sup>th</sup> graders to play up. We have 4 6<sup>th</sup> graders committed to joining the team. One Act play will perform at regionals in Hazen November 13, with the community performance and supper on November 15 at 6:00pm. With the resignation of our assistant archery coach, we have taken applications for

that position and will begin the interview process soon. We only have one application. Mr. Jordan and I have met with Booster Club Resident Lea Quam regarding athletics and activities. The booster club brought ideas to us regarding community involvement, student body participation, increased attendance at games etc. We are in the process of trying to implement some of the ideas brought that were brought forward. Some of the ideas must go through the co-op committee before implementing due to ticketing and sales prices. This is a busy time of the year for organizations doing fundraisers. All groups have a scheduled time to fundraise, one ending before the other begins. Cookie dough (music) just ended, and now Freshman fruit begins. After the fruit sales ends, FCCLA butter braids begin. Oh, and chocolate candy is also being sold by the 8<sup>th</sup> graders. Get out your wallets everyone!!

- b) Technology Report: Nothing to report
  - c) Principal Report: We hosted the first ever Miner Ed Camp! It was a great success and we loved watching our teachers shine and show off their talents. All of the sessions were recorded so we can create a bank of professional development videos for our staff. Miner Moments has been turned over to Student Council and the first one went very well! Join us for the 2<sup>nd</sup> one on Friday! October is Bully-Prevention month. The Bobcat Hockey Team came in to talk to kids about bullying and had them create kindness chains. Sources of Strength also did presentations to kids on anti-bullying. We hosted College Application Day on October 9. Bank of North Dakota pays for all of our seniors to apply to one college of their choice that evening. BND and Debbie Jans with Thrivent hosted financial aid night to help parents apply for FAFSA. The PreACT was scheduled for October 10<sup>th</sup>. Since we had a snow day, we are working on rescheduling that October 29, 2019. Parent-Teacher Conferences were October 11<sup>th</sup> and 15<sup>th</sup>. PTO also hosted the bookfair at that time. Students love bringing their parents to look at books! The Admin Team attended the NDCEL conference on the 17<sup>th</sup> & 18<sup>th</sup>. It was a great few days of learning and collaboration. They presented a session on Profile of a Graduate for other leaders. Thankful for Teachers Day on November 8<sup>th</sup> and Veterans Day Ceremony on November 12<sup>th</sup> at 8:30am.
  - d) Superintendent Report: Mr. Jordan and admin team presented at the NDCEL conference. We had Linton visitors here one day this week. Full-Service Community Schools Visit November 18 and Sub Committees. NDSBA Conferences October 24<sup>th</sup> and 25<sup>th</sup>. Mr. Jordan will be attending NCI Instructor Training November 12-15.
- 8) Special committees:
- a) Building level committee: Technology committee has been providing once a month PD internally and also do Tech Tuesdays. The Crisis committee will be looking over the procedures and the backpacks.
  - b) School Board committees:
- 9) Unfinished Business:
- a) Long Range Planning: ICON Architectural Group was here to give us a presentation on effective building solutions and the process they would take us through to determine our school's needs.
  - b) Profile of a Graduate: Mr. Jordan and the 2 teacher Leads attended the ED Leader 21 Conference. The next step is to plan the Profile of an Educator.
  - c) Full-Service Community Schools (FSCS) Update: Committee members consist of Debbie Jans, Lisa Jenkins, Leanne Kellar, Jan or Bruce Hanson, Mr. Jordan, Mrs. Wood, Mrs. Klabunde, Brad Nielson, Lea Quam, Duane Johnson, Savannah Hogue, Carissa Steinert, Vicky Bender. The next step is to do a needs assessment.
  - d) High School Window Update: The Windows look amazing and are finally about finished.
- 10) New Business:
- a) Superintendent Evaluation: needs to be returned to Business Manager Kirchmeier by November 11<sup>th</sup>.
  - b) TFFR Audit: Arnold/Johnson moved to approve the 2019 TFFR Audit report as presented. Roll call vote: Schafer – yes, Arnold – yes, Schurhamer – yes, Oswald- yes, Johnson - yes. Motion carried.
  - c) G&R Controls: Arnold/Schurhamer moved to approve \$38,125.00 (out of Building Fund) for year 1 Annual Automation planned Maintenance Service Cost and \$8400 for year 2. Roll call vote: Schafer – yes, Arnold – yes, Schurhamer – yes, Oswald- yes, Johnson - yes. Motion carried.
- 11) Other Items:
- 12) Announcements:
- 13) Next Meeting: November 20, 2019 Regular Meeting 6pm.
- 14) Motion to Adjourn: Schurhamer/Johnson moved to adjourn meeting at 8:17pm. All in favor. Motion Carried.

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Board President

School Board  
Misty Schafer, President  
Nicole Schurhamer, Vice President  
Jessica Oswald  
Lodee Arnold  
Duane Johnson

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Business Manager

Administration  
Andrew Jordan, Superintendent  
Macy Hettich, Principal  
Lisa Klabunde, Assistant Principal  
Jenna Kirchmeier, Business Manager