



Wilton Public School District #1

PO Box 249

Wilton, North Dakota 58579-0249

Phone: (701) 734-6331 Fax: (701) 734-6944

- 1) Date: September 19, 2018
- 2) Present were: Misty Schafer, Angela Riehl, Nicole Schurhamer, Superintendent Jordan, Principal Seiler, Assistant Principal Hettich, and Business Manager Kirchmeier. Other attendees Vicky Bender, Elizabeth Haugen, Jill Irgens, Brianna Bauer.
- 3) Regular Board Meeting: The Regular Board Meeting was called to order at 6:00 PM with the Pledge of Allegiance.
- 4) Approval of Agenda: Riehl/Schurhamer moved to approve the agenda. All in favor. Motion carried.
- 5) Approval of Consent Agenda: The Consent Agenda includes the minutes of previous meetings, the presentation of bills, and the financial reports. Schurhamer/Riehl moved to approve the consent agenda. Roll call vote: Schafer – yes, Riehl – yes, Schurhamer – yes, Johnson - yes. Motion carried.
- 6) Presentation of Bills: ADVANCED BUSINESS METHODS 3,134.60; AFLAC 881.26; AMAZON.COM 324.51; BEK COMMUNICATIONS 307.58; BENDA CLYDE 113.20; BISMARCK PUBLIC SCHOOLS 260.00; BSN/PASSION'S/GSC CONLIN SPORT 2,067.11; CITY OF WILTON 659.76; COCA COLA BOTTLING COMPANY HIGH CONUNTRY 1,237.50; COLD STONE CREAMERY 90.00; CONNECTING POINT COMPUTER CENTER 5,397.00; D&E SUPPLY CO 913.24; DACOTAH PAPER CO 3,538.69; DAKOTA BOYS AND GIRLS RANCH 1,773.00; DAVENPORT GROUP, INC 1,944.00; DEAN FOODS NORTH CENTRAL, INC 105.42; DELTA DENTAL 556.20; ECKROTH MUSIC 63.20; EDUCATIONAL AND COMMUNITY SUPPORTS 350.00; ELL, ROBERT 45.00; FARMER'S UNION OIL CO 4,236.64; FOOD SERVICES OF AMERICA 7,523.13; GOPHER 624.78; HARLOW'S BUS SALES INC 7,885.88; HEFTY SEED CO. 119.00; HETTICH, MACY 194.72; HOBBY LOBBY 107.95; HOGUE, SAVANNAH 111.73; HOUGHTON MIFFLIN HARCOURT 5,851.95; INNOVATIVE OFFICE SOLUTIONS LLC 2,401.90; J.W. PEPPER & SON INC 128.03; JOSTENS 389.80; JPMORGAN CHASE BANK 1,693.49; KASSIAN, KASE 30.00; KILIAN, SUSAN 10.03; Kindschi, Kathy 746.25; KNUTSON, AMANDA 249.71; KRAUSE'S SUPER VALUE 36.97; LAKESHORE 193.77; LINDTECH SERVICES INC. 1,045.00; MEARS, OLIVIA 250.00; MENARD'S 146.74; Mid Atlantic Trust Company - FBO Wilton 1,650.00; MID DAKOTA EDUCATION COOPERATIVE, 48.00; MILLER, MORGYN 35.00; MOE, BARB 300.70; NASCO 3.95; ND CENTER FOR DISTANCE EDUCATION 139.00; ND DEPT OF PUBLIC INSTRUCTION 27.00; ND INTERSCHOLASTIC ATHLETIC ADMIN 355.00; NDCEL 750.00; NDDFA ASSOCIATION 2,170.00; NDHSAA 50.00; NDPERS 2,988.11; NORTH DAKOTA SURPLUS PROPERTY 210.00; ONLINE DAKOTA INFORMATION NETWORK 88.00; PEPSICO 458.40; QUILL CORPORATION 184.93; REALLY GOOD STUFF 4.27; ROBERT'S FLORAL INC 35.50; ROBERTS, LUKE 42.55; ROUGHRIDER INDUSTRIES 50.00; SAM'S CLUB 117.74; SANFORD HEALTH PLAN 22,267.28; SCHOOL NUTRITION ASSOCIATION 48.25; SEIME, BECKY 268.00; SEIME, BECKY 74.00; SPILDE, JARED 206.70; SUBSCRIPTION SERVICES OF AMERICA INC. 215.02; SUPER ROOTER 225.00; UNIVERSAL ATHLETIC 1,626.8; VISA 455.13; WAL-MART COMMUNITY/GEMB 293.74; WARREN'S LOCKS KEYS 31.90; WESTERN DAKOTA CORPS OF DISCOVERY 8,850.00; WESTERN FRONTIER INSURANCE AGENCY 9,613.00; WESTERN LIGHTING TECHNOLOGY 1,949.82; WILTON PSD # 1-CASH 33.44; WORKFORCE SAFETY & INS. 250.00
- 7) Standing Reports:
 - a) Athletic report: Homecoming week. We will be hosting all the events this year. We will have flag football for grades 5 and 6 before the game begins on September 21 and October 5. We have a resignation from Jocelyn Bergquist as assistant girls basketball coach. That position will be posted. After the resignation from Christian Thompson and upon conclusion of that posting, we have hired Cordell Bender as assistant boys basketball coach. We are well under way with all our fall sports. Nothing to report we are still looking for a speech coach

- b) and that is posted on our website. We are still looking for a basketball cheer coach for this winter. We will look into how many are interested in cheering and that will help determine if we even need a coach.
 - c) Technology report: The APC from Schneider Electric was replaced under warranty as the battery went bad. This is the unit that powers the switches upstairs. The network operated smoothly throughout NWEA testing.
 - d) Principal report: We have had a great few weeks of school!! Teachers and students seem to be settling in well. Students K-10 took the NWEA assessment and the whole process went so well thanks to Mr. Thompson. Dibels testing was also completed the 2nd week of school for k-6th grade. Teachers then spend time analyzing results and planning tailored instruction. We are working to spread the word about the food pantry but have not had any need so far. We held a September 11th ceremony for K-5th graders. 5th graders did a skit and then the school did the Pledge of Allegiance. All teachers participated in planning days on the 13th and 14th. It is a time for teachers to spend a protected block of time collaborating and learning from each other. Homecoming week is in full swing. Monday was Coronation. On Friday we have Community Breakfast, a dodge ball tournament, pep rally, and the parade before the game and dance. The AdvancEd Team will be attending the annual AdvancEd conference the last week in September. Parent-Teacher Conferences are October 15-16.
 - e) Superintendent report: Profile of a graduate – EdLeader21 conference September 25-28 Miss Hogue, Miss Hettich, and Mr. Jordan will be attending. Homecoming parade entries are mostly the school's entries. We will have Community Breakfast Friday September 21st from 8 to 8:30am. NDCEL Fall Conference is October 18th and 19th. Professional Development Day is October 17th. Parent-Teacher Conferences are October 15th and 16th. School Boards Conference is October 25th and 26th please let Jenna know who will be attending. National School Boards Conference is in Philadelphia this year is March 30th to 1st. Retreat October 3rd from 6 to 9pm.
- 8) Special committees:
- i) Building level committee: The AdvancEd shared a flier that they made with the finding of the AdvancEd review.
 - ii) School Board committees: nothing to report
- 9) Unfinished Business:
- a) Certificate of Tax Levy: Riehl/Schurhamer moved to approve the FY 2018-2019 Wilton School District #1 Budget, which includes the Certificate of Tax Levy. Roll call vote: Schafer – yes, Riehl – yes, Schurhamer – yes, Johnson - yes. Motion carried.
 - b) School Board Policy – 2nd Reading: Schurhamer/Johnson moved to approve the 2nd Reading of the School Board Policy IB-BR Meal Charging Procedure. Roll call vote: Schafer – yes, Riehl – yes, Schurhamer – yes, Johnson - yes. Motion carried.
- 10) New Business:
- a) Open Enrollment: Riehl/Johnson moved to approve the application for open enrollment by the Schock family. Roll call vote: Schafer – yes, Riehl – yes, Schurhamer – yes, Johnson - yes. Motion carried.
 - b) Vehicle Purchase: Johnson/Schurhamer moved to approve the purchase of a used car and van with the cost not exceeding \$30,000. Roll call vote: Schafer – yes, Riehl – yes, Schurhamer – yes, Johnson - yes. Motion carried.
 - c) Schoolwide Title: Mr. Jordan explained the benefits of moving from a Targeted Title I School to a Schoolwide Title School in the Elementary.
 - d) STAR 360 Renewal: Mr. Jordan is getting a new quote as we downsized our needs a bit.
 - e) Purchasing Limit: Johnson/Schurhamer moved to approve the purchasing limit to \$6000.00 before it needs board approval. Roll call vote: Schafer – yes, Riehl – yes, Schurhamer – yes, Johnson - yes. Motion carried.
 - f) LEA Annual Compliance Report: Schurhamer/Riehl moved to approve the 2018-2019 Annual Compliance Report. Roll call vote: Schafer – yes, Riehl – yes, Schurhamer – yes, Johnson - yes. Motion carried.
- 11) Other Items: The cost of the annual audit has increased again this year, going to call around to other firms to see price comparison.
- 12) Announcements:
- 13) Next Meeting: October 24th, 2018 Regular Meeting at 6pm; Technology Committee Meeting at 5pm.
- 14) Motion to Adjourn: Schurhamer/Johnson moved to adjourn meeting at 7:08pm. All in favor. Motion Carried.

Board President

School Board

Misty Schafer, President

Nicole Schurhamer, Vice President

Angela Riehl

Lodee Arnold

Duane Johnson

Business Manager

Administration

Andrew Jordan, Superintendent

Courtney Seiler, Principal

Macy Hettich, Assistant Principal

Jenna Kirchmeier, Business Manager