



Wilton Public School District #1
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- 1) Date: September 16, 2020
- 2) Present were: Jason Gregoryk , Jessica Oswald, Misty Schafer, Nicole Schurhamer, Duane Johnson, Superintendent Jordan, Business Manager Kirchmeier, Principal Macy Hettich, and Assistant Principal Lisa Klabunde. Also present were Leader News Ralph Mancini, Brett Thompson, Nathan Stamstad, Heidi Clausen, Heidi Quinn, Carissa Axt, Amanda Knutson, Rebecca Martinson, Bob Ell, and Vicky Bender.
- 3) Regular Board Meeting: The Regular Board Meeting was called to order at 6:00 PM.
- 4) Approval of Agenda: Schurhamer/Johnson moved to approve agenda with additions New Business H. Archery, I. Open Enrollment. Motion carried.
- 5) Approval of Consent Agenda: The Consent Agenda includes the minutes of previous meeting August 16, 2020. Gregoryk/Schurhamer moved to approve the consent agenda. Roll call vote: Oswald - yes, Gregoryk – yes, Schurhamer – yes, Johnson – yes, Schafer - yes. Motion carried.
- 6) Presentation of Bills: ADVANCED BUSINESS METHODS 1,662.68; AFLAC 700.93; AMAZON.COM 378.77; BELL, TAMI 6.70; BSN/PASSION'S/GSC CONLIN SPORT 18.99; CAPITAL CITY RESTAURANT 1,362.78; CENTRAL REGIONAL EDUCATION 562.50; COUNTRY MEATS 89.00; CPI 150.00; CRIMINAL RECORDS SECTION 82.50; D&E SUPPLY CO 346.30; DACOTA PAPER CO 2,469.60; DELTA DENTAL 825.25; DOLAN, MEGAN 22.30; ELL, ROBERT 253.21; FOOD SERVICES OF AMERICA 4,513.03; FRONTIER PLUMBING AND EXCAVATING 1,192.44; HOUGHTON MIFFLIN HARCOURT 476.92; IRWIN, LINETTE 197.00; JACOBS, BLAINE 29.25; JPMORGAN CHASE BANK 1,230.82; LINDTECH SERVICES INC. 3,787.00; MAGIC-WRIGHTER, INC 20.00; MCKAY, SANDY 139.50; MENARD'S 278.00; Mid Atlantic Trust Company 1,230.00; MONTANA DAKOTA UTILITIES CO.157.89; NCS PEARSON, INC 2,495.00; ND DEPT OF PUBLIC INSTRUCTION 507.48; ND INTERSCHOLASTIC ATHLETIC ADMIN 355.00; NDCEL 2,500.00; NDHSCA 540.00; NDPERS 3,820.37; NORTH DAKOTA SMALL ORGANIZED 400.00; NORTHERN TROPHY 15.70; ONLINE DAKOTA INFORMATION NETWORK 86.00; OTTER TAIL POWER CO 160.92; QUILL CORPORATION 1,974.38; RAYLAN INC DBA COLD STONE CREAMERY 150.00; ROUGHRIDER INDUSTRIES 875.00; SANFORD HEALTH PLAN 28,236.37; SARDELI, KATHY 139.50; SCHMIDT, KAREN 208.50; VISION SERVICE PLAN 237.02; VWR INTERNATIONAL LLC 1,269.16; WARREN'S LOCKS KEYS 15.00
- 7) Standing Reports:
 - a) Athletic Report: Elementary girls basketball graders 5-6 has started with 11 Wilton and 4 Wing girls. Dustin Willett is the coach, with Jordan Thorsen as a volunteer assistant. Our restart guidelines for athletics has been implemented and going well. NFHS camera system is still not installed but will be as soon as the hard wiring is run through. We had a Wilton Wing Co-op meeting on September 9. The budget was voted on and approved. There was discussion on season passes and it was decided to stay with the current price. The booster club asked that we revisit the idea of offering free passes for senior citizens. With the current state of Covid, and attendance being limited, the board decided to table this for next year.
 - b) Technology Report: Larger enrollment this year we are up about 27+ students. Extra iPads, Chromebooks, and Swivels are ordered just waiting for them to arrive. The teachers are using some different platforms this year.
 - c) Principal Report: We have tested all student PK – 12 using NWEA Maps. The State required this to be done at the beginning of the year. More importantly, our teachers dive into that data during PLCs and use it to inform their instruction. Since the completion of NWEA, the principals are working on setting up interventions in the best way possible while still following guidelines. For our September 11th Remembrance Ceremony this year we had Mrs. Quinn's father record a story from his personal experience being in New York at the time of the Twin Towers falling. We have our first committee meetings on September 18th. PLC's have resumed and teachers are thoroughly enjoying the time to learn from each other and collaborate. We've been able to have our specials teachers have a PLC on Fridays to problem solve and improve instruction in specials. Mrs. Klabunde, Mrs. Wood, and Mr. Thompson are receiving training to begin the switch from progress monitoring with DIBELS to Aimsweb.

Math Corp and Reading Corp have started up and are going well. We love the opportunities it gives our students for extra intervention. We held 1 on1's with all of our teachers. It was great to do a check in on how everyone is feeling and to work through questions, concerns, etc. The morale seems high overall.

- d) Superintendent Report: Parent-Teacher Conference – these will happen before the next board meeting. We are still planning on what they will look like. The dates are October 12 and 13. Policy Updates – Mr. Jordan is working on going through all required policy updates. We hope to start reviewing these in October or November. NWEA Testing – Had to have an assessment done with in the first 4 weeks of school. Paraprofessionals – Hired both positions Angie Grossman and Zhanna Loucks have joined our team. Committees – Internal Committee work has started. You will start seeing them at meetings starting in November.
- 8) Special committees:
 - a) Building level committee: none at this time
 - b) School Board committee: Financial meeting Sept. 16 at 5pm. Final Budget approval later on the list.
- 9) Unfinished Business:
 - a) Community Facilities Committee Update: Mr. Jordan will share the latest update from this committee.
 - b) Re-Entry Update: The board and teachers voiced concerns and benefits of going 4 days a week. Oswald/Gregoryk moved to approve all in school Monday thru Thursday starting September 28th, Friday distance learning, re-evaluate this on a monthly basis at the board meeting. Roll call vote: Oswald - yes, Gregoryk – yes, Schurhamer – yes, Johnson – yes, Schafer - yes. Motion carried. Sports update Yellow means under 250 people, each player will get 6 vouchers for home games.
- 10) New Business:
 - a) Community Task Force: Mr. Jordan had a meeting with all Wilton businesses to have better communication, being better prepared if a community decision would need to be made.
 - b) Annual Compliance Report: Schurhamer/Johnson moved to approve the Annual Compliance Report for the 2020-2021 school year. Roll call vote: Oswald - yes, Gregoryk – yes, Schurhamer – yes, Johnson – yes, Schafer - yes. Motion carried.
 - c) 2020-2021 Final Budget: Johnson/Schurhamer moved to approve final budget with the addition of \$1431.00 NDIRF Insurance. Roll call vote: Oswald - yes, Gregoryk – yes, Schurhamer – yes, Johnson – yes, Schafer - yes. Motion carried.
 - d) Final Certificate of Levy: Schurhamer/Johnson moved to approve the Final Certificate of Levy for the 2020-2021 school year. Roll call vote: Oswald - yes, Gregoryk – yes, Schurhamer – yes, Johnson – yes, Schafer - yes. Motion carried.
 - e) Enrollment: Mr. Jordan will provide you with an enrollment update and talk about next year. Wilton is up roughly 27 kids from last year.
 - f) NDSBA Conference: They have not yet informed us if totally virtual conference yet, have a feeling it will be. Business Manager Kirchmeier will keep the board informed.
 - g) Superintendent Evaluation: Please have the Evaluations back to Jenna by Oct 2nd so she has time to compile them.
 - h) Archery: Coach Bob Ell presented that it would be beneficial for archery tournaments to have better lighting at the bus barn by putting white tin on about half of the walls. He asked that the school buy the material and he would do the work putting it in. The board discussed to see how much it would be to do the entire bus barn.
 - i) Open Enrollment: Schurhamer/Jason moved to approve open enrollment for Helm Sophomore. Roll call vote: Oswald - yes, Gregoryk – yes, Schurhamer – yes, Johnson – yes, Schafer - yes. Motion carried.
- 11)Other Items:
- 12) Announcements:
- 13) Next Meeting: October 14th, 2020 at 6:00pm Regular Meeting
- 14) Motion to Adjourn: Schurhamer/Johnson moved to adjourn meeting at 8:12pm. All in favor. Motion Carried.

Board President

School Board
Misty Schafer, President
Nicole Schurhamer, Vice President

Business Manager

Administration
Andrew Jordan, Superintendent
Macy Hettich, Principal

Jessica Oswald
Jason Gregoryk
Duane Johnson

Lisa Klabunde, Assistant Principal
Jenna Kirchmeier, Business Manager