

PTO Meeting Minutes

9/9/2019

- 1) Meeting called to order
 - a) The September meeting was called to order by President Kim Hruby.
 - i) No new members present to introduce to the group.
 - b) Members present: Melanie Biesterfield, Anne Earsley, Amy Rust, Ann Leifson, Carissa Steinert, Jess Oswald, Jan Hansen, Kim Hruby
 - c) Teachers present: Ms. Heidi Clausen and Mrs. Olivia Mears
- 2) Agenda
 - a) The agenda was reviewed.
 - i) Anne Earsley asked that the consideration of flexible seating options in the classrooms be added to the agenda.
- 3) Approval of prior meeting minutes
 - a) May 2019 meeting minutes were disseminated to the group for review/approval.
 - b) Anne Earsley moved to approve the minutes. Jess Oswald seconded. Motion carried.
- 4) Principals'/Teachers' Reports
 - a) Ms. Clausen stated that the oil pastels in the staff room are getting very old. She asked if the PTO would be willing to purchase a replacement kit.
 - i) Anne Earsley motioned to purchase a new kit. Ann Leifson seconded. Motion carried unanimously.
 - ii) Anne Earsley volunteered to purchase these for the group.
 - b) Ms. Clausen requested that the PTO purchase the "Bingo for Books" books at the same time the books are purchased for the book fair.
 - i) Jan Hansen motioned that we use some of our Scholastic credit dollars to purchase the "Bingo for Books" books at the same time that we purchase books for the book fair. Melanie Biesterfield seconded. Motion carried unanimously.
- 5) President Report
 - a) Kim Hruby President – Nothing to report, but will follow-up with Jen G. to report the issues that parents have been having with the new electronic box-top application, since receipts are not scanning correctly.
- 6) Vice President Report
 - a) Nothing to report
- 7) Treasurer's report:
 - a) Current balance is \$5, 548
- 8) Old Business:
 - a) Back to School Night
 - i) This was successful. All remaining unperishable food items (chips, condiments, buns, etc.) were donated to the Wilton Food Pantry to be disseminated.
 - b) Monthly School Newsletter
 - i) The PTO will continue to provide items for the monthly newsletter. August was the back to school introduction notice. September highlighted the new electronic Box Tops app. In October we will highlight the Book Fair or other items from the minutes.

9) New Business

a) Flexible seating

- i) The teachers will compile a list of links to different types of chairs to offer classrooms flexible seating options.
- ii) We currently have approximately \$1,000 of Dans receipts pending which could potentially be used to fund these chairs.
- iii) This agenda item will be re-explored at the October meeting.

b) Miner Moment Prizes-Cenex gift cards

- i) Mrs. Wood had emailed if the PTO would be willing to purchase \$5 gift cards to provide as Miner Moment prizes.
- ii) Jess Oswald motioned that we purchase the same number of Cenex gift cards as we had in years prior. Jan Hansen seconded. Motion passed unanimously.
- iii) Kim Hruby volunteered to pick these up for the group once she receives an amount from Mrs. Wood.

c) Fall Fundraiser

- i) The group decided they would like to hold a crafting fundraiser/event sometime this fall or winter.
- ii) This agenda item will be re-explored at the October meeting.

d) Book Fair

- i) The book fair will once again be held during parent-teacher conferences (October 14-15) in the school library.
- ii) Kim Hruby will reach out to the Scholastic representative to get things started.
- iii) It was recommended that Mandi Clausen be asked to help coordinate since she also coordinates the current book fair at Liberty Elementary in Bismarck.

e) Teacher conference meals

- i) Jen Garlie volunteered to organize Monday.
- ii) Anne Earsley volunteered to organize Tuesday.
- iii) A sign-up genius will be sent to everyone to ask for volunteers for desserts and serving.

(1) Sign-up genius link here: <https://www.signupgenius.com/go/20F084AA5A62CA6FE3-october>

10) Next Meeting:

- a) October 7th at 7:00 PM in the school cafeteria
- b) Public is welcome to attend
- c) Bring children if you cannot find a sitter

11) Meeting adjourned by president Kim Hruby